

# Hopkins County-Madisonville Public Library 2009 Kentucky Annual Report of Public Libraries

		<i>PREVIOUS YEAR</i>	CURRENT YEAR
<b>General Information (A1 - A16)</b>			
A1	County	<i>Hopkins</i>	Hopkins
A2	Estimated Population	<i>46,286</i>	46,286
A3	Library Name	<i>Hopkins County-Madisonville Public Library</i>	Hopkins County-Madisonville Public Library
(A3.1)	Interlibrary Relationship Code (hidden)	<i>NO</i>	NO
Street Address			
A4	Street Address	<i>31 South Main Street</i>	31 South Main Street
A5	City	<i>Madisonville</i>	Madisonville
A6	Zip Code	<i>42431</i>	42431
A7	Zip4	<i>2553</i>	2553
Mailing Address			
A8	Mailing Address	<i>31 South Main Street</i>	31 South Main Street
A9	City	<i>Madisonville</i>	Madisonville
A10	Zip Code	<i>42431</i>	42431
A11	Zip4	<i>2553</i>	2553
A12	Phone	<i>(270) 825-2680</i>	(270) 825-2680
A13	Web Address	<i>www.publiclibrary.org</i>	www.publiclibrary.org
Tax Rates (expressed as per \$100; i.e., .20 or .015)			
A14	Real	<i>N/A</i>	N/A
A15	Personal	<i>N/A</i>	N/A
A16	Motor Vehicle/Water Craft	<i>N/A</i>	N/A
(A17)	FSCS Public Library Definition (hidden)	<i>Y</i>	Y
(A18)	Geographic Code (hidden)	<i>CO1</i>	CO1
(A19)	Legal Basis Code (hidden)	<i>CO</i>	CO
(A20)	Administrative Structure Code (hidden)	<i>MO</i>	MO
(A21)	Number of Central Libraries (hidden)		
(A22)	Legal Service Area Boundary Change (hidden)	<i>N</i>	N
(A23)	Reporting Period Starting Date (hidden)	<i>7/1/2007</i>	7/1/2008
(A24)	Reporting Period Ending Date (hidden)	<i>6/30/2008</i>	6/30/2009

## Operating Revenue (B1 - B24)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be

used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

#### Local Government Revenue

B1	Library Tax	\$0	\$0
B2	Other	\$523,000	\$523,000
B3	<b>Local Government Revenue Total (B1 + B2):</b>	\$523,000	\$523,000

#### State Government Revenue

B4	State Aid Grant	\$41,866	\$36,112
B5	Headquarters Grant	\$0	\$0
B6	Construction Debt-Assistance Grant	\$0	\$0
B7	Institutions Grant	\$0	\$0
B8	Bookmobile Repair and Outreach Vehicle Grant	\$0	\$0
B9	Kentucky Talking Book Library Grant	\$0	\$0
B10	Other State Government Revenue	\$0	\$8,426
B11	<b>State Government Revenue Total (sum B4 through B10)</b>	\$41,866	\$44,538

#### Federal Government Revenue

B12	Library Technology Automation Grant	\$0	\$0
B13	Library Technology Innovation Grant	\$4,100	\$0
B14	Kentucky Talking Book Library Grant	\$0	\$0
B15	Prime Time Family Reading Time	\$0	\$0
B16	Live Homework Help Grant	\$2,000	\$0
B18	Continuing Education Grant	\$0	\$0
B19	Library Programming Grant	\$0	\$0
B20	Other Federal Government Revenue	\$0	\$0
B21	<b>Federal Government Revenue Total (sum B12 through B20)</b>	\$6,100	\$0
B22	Other Operating Revenue	\$76,131	\$59,219
B23	<b>Total Operating Revenue (B3+B11+B21+B22):</b>	\$647,097	\$626,757

### **Operating Expenditures (C1 - C37)**

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

#### Collection Expenditures

C1	Print Materials	\$54,505	\$34,257
C2	Electronic Materials Expenditures	\$25,589	\$10,505
C3	Audiovisual Materials	\$7,556	\$6,294
C4	Other Library Materials	\$3,012	\$3,158
C5	<b>Collection Expenditures Total (C1 through C4)</b>	\$90,662	\$54,214

#### Salary Expenditures

C6	Library Director	\$54,970	\$58,696
C7	Other Certified Library Personnel	\$75,720	\$32,100
C8	Other Non-Certified Library Personnel	\$258,753	\$241,804
C9	<b>Salary Expenditures Total (C6 + C7 + C8)</b>	<b>\$389,443</b>	<b>\$332,600</b>
<b>Fringe Benefits</b>			
C10	Required Fringe Benefits	\$30,541	\$26,093
C11	Retirement (Employer's Share)	\$10,000	\$10,000
C12	Medical Insurance (Employer's Share)	\$22,712	\$20,815
C13	Other	\$2,171	\$6,133
C14	<b>Fringe Benefits Total (C10 + C11 + C12 + C13):</b>	<b>\$65,424</b>	<b>\$63,041</b>
C15	<b>Total Staff Expenditures (C9 + C14)</b>	<b>\$454,867</b>	<b>\$395,641</b>
<b>Other Operations</b>			
C16	Building Repair	\$8,506	\$17,534
C17	Building Maintenance	\$5,847	\$6,111
C18	Telephone Voice Line(s) Only	\$10,697	\$10,543
C19	Office Supplies, Program Supplies, Postage	\$10,126	\$8,529
C20	Insurance	\$8,798	\$2,821
C21	Public Relations	\$8,984	\$5,638
C22	Utilities	\$28,597	\$30,831
C23	Professional Fees	\$7,293	\$7,106
C24	Audit Fee	\$0	\$1,950
C25	Fiscal Year that Audit Covers	FY 2006-2007	FY 2007-2008
C26	Repair and Replacement of Furnishings	\$715	\$2,232
C27	Other	\$35,195	\$36,085
C28	Specify	<i>board expense, collection services, miscellaneous, adult and juvenile programming, service contracts, contract labor, bank charges, equipment rental, ebay, cash over/short, fees</i>	cash short, professional dues, board expenses, miscellaneous, service contracts, programming, contract labor, bank charges, equip. leases, storykits, ebay
C29	Other	\$0	
C30	Specify	N/A	
C31	<b>Total Other Operating Expenditures (C16+C17+C18+C19+C20+C21+C22+C23+C24+C26+C27+C29)</b>	<b>\$124,758</b>	<b>\$129,380</b>
C32	Bookmobile/Extended Services	\$8,448	\$5,298
C33	Continuing Education	\$3,619	\$520
C34	Operating Expenditures for Electronic Access	\$8,491	\$4,445
C35	<b>Total Operating Expenditures (C5 + C15 + C31 + C32 + C33 + C34):</b>	<b>\$690,845</b>	<b>\$589,498</b>

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site

acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C36	Capital Outlay Expenditures	\$42,694	\$9,438
-----	-----------------------------	----------	---------

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C37a	Local - Capital Revenue	\$0	\$0
C37b	State - Capital Revenue	\$0	\$0
C37c	Federal - Capital Revenue	\$0	\$0
C37d	Other - Capital Revenue	\$0	\$0
C37	<b>Total Capital Revenue (C37a through C37d)</b>	\$0	\$0

### Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

#### INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Dawson Springs Branch Library
E2	Street Address	103 West Ramsey Street
E3	City	Dawson Springs
E4	Zip Code	42408
E5	Zip4	1738
E6	Phone	(270) 797-8990
E7	Fax	(270) 797-8990
E8	Square Footage	3,328
E9	Meeting Room Square Footage	2,257
E10	Number of Groups Using Meeting Room	118
E11	Number of Meetings Held	445
E12	Library Visits	39,527
E13	Number of Registered Borrowers	1,712
E14	Users of Public Internet Computers per Year	12,998
E15	Reference Transactions	2,100

E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	10:00
E16e	Monday Closing Time	5:30
E16f	Hours	7.50
E16g	Tuesday Opening Time	10:00
E16h	Tuesday Closing Time	1:00
E16i	Hours	3.00
E16j	Wednesday Opening Time	10:00
E16k	Wednesday Closing Time	5:30
E16l	Hours	7.50
E16m	Thursday Opening Time	10:00
E16n	Thursday Closing Time	5:30
E16o	Hours	7.50
E16p	Friday Opening Time	10:00
E16q	Friday Closing Time	5:30
E16r	Hours	7.50
E16s	Saturday Opening Time	closed
E16t	Saturday Closing Time	closed
E16u	Hours	0.00
(E17.1)	Metro Status Code (hidden)	
(E17.2)	Outlet Type Code (hidden)	
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	42.00 33.00
E18	Number of Branches	1 1

### Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	443464
F2	Vehicle Year, Make, and Model	2003 Kia Sedona
F3	Mileage on Odometer	57,563
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	15

### Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

**INFORMATION FOR EACH BOOKMOBILE:**

Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number		W1279
G2	Serial Number		1GBHP32RZX3305346
G3	Year		1999
G4	Owner of Vehicle		By state
G5	Bookmobile Visits (number of persons entering the bookmobile)		5,763
G6	Number of Registered Borrowers		293
G7	Users of Public Internet Computers per Year		7
G8	Reference Transactions		1,847
G9a	Sunday Opening Time		0
G9b	Sunday Closing Time		0
G9c	Hours		0.00
G9d	Monday Opening Time		0
G9e	Monday Closing Time		0
G9f	Hours		0.00
G9g	Tuesday Opening Time		9
G9h	Tuesday Closing Time		5
G9i	Hours		8.00
G9j	Wednesday Opening Time		9
G9k	Wednesday Closing Time		5
G9l	Hours		8.00
G9m	Thursday Opening Time		0
G9n	Thursday Closing Time		0
G9o	Hours		0.00
G9p	Friday Opening Time		0
G9q	Friday Closing Time		0
G9r	Hours		0.00
G9s	Saturday Opening Time		0
G9t	Saturday Closing Time		0
G9t	Hours		0.00
(G9.1)	Metro Status Code (hidden)		
(G9.2)	Outlet Type Code (hidden)		
G10	<b>Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)</b>	<i>16.00</i>	16.00
G11	Number of Bookmobiles	<i>1</i>	1

**Main Library (H1 - H17)**

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all

processing is centralized here and the principal collections are housed here.

		<i>Hopkins County Madisonville Public Library</i>	Hopkins County-Madisonville Public Library
H1	Library Name	<i>Hopkins County Madisonville Public Library</i>	Hopkins County-Madisonville Public Library
H2	Street Address	<i>31 South Main</i>	31 South Main
H3	City	<i>Madisonville</i>	Madsonville
H4	Zip Code	<i>42431</i>	42431
H5	Zip4	<i>2553</i>	2553
H6	Phone	<i>(270) 825-2680</i>	(270) 825-2680
H7	Fax	<i>(270) 825-2777</i>	(270) 825-2777
H8	Square Footage	<i>15,378</i>	15,378
H9	Meeting Room Square Footage	<i>250</i>	250
H10	Number of Groups Using Meeting Room	<i>15</i>	13
H11	Number of Meetings Held	<i>63</i>	37
H12	Library Visits	<i>168,180</i>	134,272
H13	Number of Registered Borrowers	<i>6,406</i>	7,265
H14	Users of Public Internet Computers per Year	<i>34,356</i>	25,903
H15	Reference Transactions	<i>3,201</i>	2,033
(H15.1)	Metro Status Code (hidden)		
(H15.2)	Outlet Type Code (hidden)		
Hours Open to the Public			
H16a	Sunday Opening Time	<i>2</i>	2
H16b	Sunday Closing Time	<i>4</i>	4
H16c	Hours	<i>2.00</i>	2.00
H16d	Monday Opening Time	<i>10</i>	10
H16e	Monday Closing Time	<i>7</i>	1
H16f	Hours	<i>9.00</i>	3.00
H16g	Tuesday Opening Time	<i>10</i>	10
H16h	Tuesday Closing Time	<i>7</i>	7
H16i	Hours	<i>9.00</i>	9.00
H16j	Wednesday Opening Time	<i>10</i>	10
H16k	Wednesday Closing Time	<i>7</i>	7
H16l	Hours	<i>9.00</i>	9.00
H16m	Thursday Opening Time	<i>10</i>	10
H16n	Thursday Closing Time	<i>7</i>	7
H16o	Hours	<i>9.00</i>	9.00
H16p	Friday Opening Time	<i>10</i>	N/A
H16q	Friday Closing Time	<i>5</i>	N/A
H16r	Hours	<i>7.00</i>	0.00
H16s	Saturday Opening Time	<i>10</i>	10
H16t	Saturday Closing Time	<i>5</i>	5
H16u	Hours	<i>7.00</i>	7.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	<i>52.00</i>	39.00

## Facility Info (I1 - I32)

### Square Footage

I1	Main Library (from H8)	15,378	15,378
I2	Branch Libraries (sum of E8 branch data)	5,616	3,328
I3	Total (I1 + I2)	20,994	18,706

### Meeting Room Square Footage

I4	Main Library (from H9)	250	250
I5	Branch Libraries (sum of E9 branch data)	2,257	2,257
I6	Total (I4 + I5)	2,507	2,507

### No. of Groups Using Meeting Room

I7	Main Library (from H10)	15	13
I8	Branch Libraries (sum of E10 branch data)	191	118
I9	Total (I7 + I8)	206	131

### Number of Meetings Held

I10	Main Library (from H11)	63	37
I11	Branch Libraries (sum of E11 branch data)	467	445
I12	Total (I10 + I11)	530	482

### Library Visits

I13	Main Library (from H12)	168,180	134,272
I14	Branch Libraries (sum of E12 branch data)	47,122	39,527
I15	Bookmobiles (sum of G5 branch data)	5,172	5,763
I16	Total (I13 + I14 + I15)	220,474	179,562

### Number of Registered Borrowers

I17	Main Library (from H13)	6,406	7,265
I18	Branch Libraries (sum of E13 branch data)	1,433	1,712
I19	Bookmobiles (sum of G6 branch data)	245	293
I20	Total (I17 + I18 + I19)	8,084	9,270

### Users of Public Internet Computers per Year

I21	Main Library (from H14)	34,356	25,903
I22	Branch Libraries (sum of E14 branch data)	16,341	12,998
I23	Bookmobiles (sum of G7 branch data)	10	7
I24	Total (I21 + I22 + I23)	50,707	38,908

### Reference Transactions

I25	Main Library (from H15)	3,201	2,033
I26	Branch Libraries (sum of E15 branch data)	2,150	2,100
I27	Bookmobiles (sum of G8 branch data)	1,233	1,847
I28	Total (I25 + I26 + I27)	6,584	5,980

### Public Service Hours per Year

I29	Main Library (H17 * 52)	2,704.00	2,028.00
I30	Branch Libraries (sum of E17 branch data * 52)	2,184.00	1,716.00



I31	Bookmobiles (sum of G10 bookmobile data * 52)	832.00	832.00
I32	Total ( I29 + I30 + I31)	5,720.00	4,576.00

## Library Staff (J1- J10)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	0	0
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	1	1
J4	Number of Librarians with a Bachelor's Degree in Library Science	1	1
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0	0
J6	Number of Librarians with Less Than a Bachelor's Degree	4	6
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	6.00	8.00
J8	All Other Paid Staff	9	6
J9	Total Paid Employees (J7 + J8):	15.00	14.00
Number of Staff (Not FTE)			
J10	Number of Staff Without Current Appropriate KY Certificate Of Librarianship	3	0

## Library Collection (K1 -K17)

### Book Collection

K1	Adult Fiction	19,301	19,954
K2	Adult Nonfiction	26,615	25,334
K3	Juvenile Fiction	20,928	21,300
K4	Juvenile Nonfiction	12,123	11,670
K5	Total (K1 + K2 + K3 + K4)	78,967	78,258

### Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	319	708
----	----------------------------	-----	-----

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or

permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

#### Licensed Databases

K7a	Local	7	4
K7b	State (State Government or State Library) <b>** Include 30 KYVL databases **</b>	48	30
K7c	Other Cooperative Agreements (or Consortia) within State or Region	2	3
K7	<b>Total Licensed Databases (K7a+K7b+K7c)</b>	57	37
K8	Current Electronic Serial Subscriptions	5	5
K9	Audio Books	5,508	11,926
K10	Audio Compact Discs	1,581	319
K11	Other Audio	965	1,108
K12	<b>Audio (K9 + K10 + K11)</b>	8,054	13,353
K13	Video	1,194	24,383
K14	Other Audiovisual Materials	1,933	0
K15	<b>Total Audiovisual Materials(K12 + K13 + K14):</b>	11,181	37,736
Serial Subscriptions			
K16	Current Print Serial Subscriptions	166	78,775
K17	<b>Book/Serial Volumes ( K5 + K16)</b>	79,133	157,033

## Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Book Circulation Adult Fiction

L1	Main Library	43,129	29,521
L2	All Branches	13,274	10,265
L3	Bookmobile/Outreach	2,884	3,237
L4	<b>Total (L1 + L2 + L3)</b>	59,287	43,023

#### Book Circulation Adult Nonfiction

L5	Main Library	12,977	9,004
L6	All Branches	2,242	2,187
L7	Bookmobile/Outreach	385	280
L8	<b>Total (L5 + L6+ L7)</b>	15,604	11,471

#### Book Circulation Juvenile Fiction

L9	Main Library	32,466	21,297
----	--------------	--------	--------

L10	All Branches	4,494	3,826
L11	Bookmobile/Outreach	10,052	9,743
L12	<b>Total (L9 + L10+ L11)</b>	<b>47,012</b>	<b>34,866</b>

#### Book Circulation Juvenile Nonfiction

L13	Main Library	4,353	2,973
L14	All Branches	469	467
L15	Bookmobile/Outreach	378	1,017
L16	<b>Total (L13 + L14 + L15)</b>	<b>5,200</b>	<b>4,457</b>

#### Book Circulation Total:

L17	<b>Main Library (L1 + L5 + L9 + L13)</b>	<b>92,925</b>	<b>62,795</b>
L18	<b>All Branches (L2 + L6 + L10 + L14)</b>	<b>20,479</b>	<b>16,745</b>
L19	<b>Bookmobile/Outreach (L3 + L7 + L11 + L15)</b>	<b>13,699</b>	<b>14,277</b>
L20	<b>Total (L4 + L8 + L12+ L16)</b>	<b>127,103</b>	<b>93,817</b>

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Audiovisual Circulation Audio Books

L21	Main Library	8,979	7,469
L22	All Branches	2,269	1,347
L23	Bookmobile/Outreach	659	1,704
L24	<b>Total (L21 + L22 + L23)</b>	<b>11,907</b>	<b>10,520</b>

#### Audiovisual Circulation Other Audio

L25	Main Library	959	548
L26	All Branches	27	16
L27	Bookmobile/Outreach	19	6
L28	<b>Total (L25 + L26 + L27)</b>	<b>1,005</b>	<b>570</b>

#### Audiovisual Circulation Videos

L29	Main Library	21,649	18,313
L30	All Branches	2,269	5,869
L31	Bookmobile/Outreach	131	217
L32	<b>Total (L29 + L30 + L31)</b>	<b>24,049</b>	<b>24,399</b>

#### Audiovisual Circulation Other

L33	Main Library	0	0
L34	All Branches	0	0
L35	Bookmobile/Outreach	0	0
L36	<b>Total (L33 + L34 + L35)</b>	<b>0</b>	<b>0</b>

#### Audiovisual Circulation Total

L37	<b>Main Library (L21 + L25 + L29 + L33)</b>	<b>31,587</b>	<b>26,330</b>
L38	<b>All Branches (L22 + L26 + L30 + L34)</b>	<b>4,565</b>	<b>7,232</b>
L39	<b>Bookmobile/Outreach (L23 + L27 + L31 + L35)</b>	<b>809</b>	<b>1,927</b>
L40	<b>Total (L24 + L28 + L32 + L36)</b>	<b>36,961</b>	<b>35,489</b>

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan

transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Other Materials

L41	Main Library	1,666	1,001
L42	All Branches	1,155	998
L43	Bookmobile/Outreach	403	237
L44	<b>Total (L41 + L42 + L43)</b>	<b>3,224</b>	<b>2,236</b>

#### Total Circulation

L45	<b>Main Library (L17 + L37 + L41)</b>	<b>126,178</b>	<b>90,126</b>
L46	<b>All Branches (L18 + L38 + L42)</b>	<b>26,199</b>	<b>24,975</b>
L47	<b>Bookmobile/Outreach (L19 + L39 + L43)</b>	<b>14,911</b>	<b>16,441</b>
L48	<b>Total (L20 + L40 + L44)</b>	<b>167,288</b>	<b>131,542</b>

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	36,819	24,270
L50	All Branches	4,963	4,293
L51	Bookmobile/Outreach	10,430	10,760
L52	<b>Total (L49 + L50 + L51)</b>	<b>52,212</b>	<b>39,323</b>

#### In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	8,923	6,553
M2	All Branches	1,250	913
M3	Bookmobile	3,302	2,102
M4	<b>Total (M1 + M2 + M3)</b>	<b>13,475</b>	<b>9,568</b>

#### Interlibrary Cooperation (N1 - N6)

##### Loaned To

N1	Print	0	0
N2	Nonprint	0	0
N3	<b>Total (N1 + N2):</b>	<b>0</b>	<b>0</b>

##### Borrowed From

N4	Print	98	40
N5	Nonprint	6	8
N6	<b>Total (N4 + N5):</b>	<b>104</b>	<b>48</b>

#### Programs (O1 - O56)

##### Infant/Toddler - number of programs

O1	Main Library	89	57
O2	All Branches	27	22
O3	Bookmobile/Outreach	0	0
O4	<b>Total (O1 + O2 + O3)</b>	<b>116</b>	<b>79</b>

Infant/Toddler - *number of attendees*

O5	Main Library	1,709	1,477
O6	All Branches	94	66
O7	Bookmobile/Outreach	0	0
O8	<b>Total (O5 + O6 + O7)</b>	<b>1,803</b>	<b>1,543</b>

Preschool - *number of programs*

O9	Main Library	39	40
O10	All Branches	138	81
O11	Bookmobile/Outreach	207	200
O12	<b>Total (O9 + O10 + O11)</b>	<b>384</b>	<b>321</b>

Preschool - *number of attendees*

O13	Main Library	926	1,157
O14	All Branches	1,440	1,430
O15	Bookmobile/Outreach	4,019	3,147
O16	<b>Total (O13 + O14 + O15)</b>	<b>6,385</b>	<b>5,734</b>

Elementary School - *number of programs*

O17	Main Library	74	38
O18	All Branches	26	23
O19	Bookmobile/Outreach	44	20
O20	<b>Total (O17 + O18 + O19)</b>	<b>144</b>	<b>81</b>

Elementary School - *number of attendees*

O21	Main Library	1,455	461
O22	All Branches	699	527
O23	Bookmobile/Outreach	2,880	261
O24	<b>Total (O21 + O22 + O23)</b>	<b>5,034</b>	<b>1,249</b>

Young Adult (age 13 and older) - *number of programs*

O25	Main Library	49	17
O26	All Branches	3	4
O27	Bookmobile/Outreach	1	3
O28	<b>Total (O25 + O26 + O27)</b>	<b>53</b>	<b>24</b>

Young Adult (age 13 and older) - *number of attendees*

O29	Main Library	353	128
O30	All Branches	30	45
O31	Bookmobile/Outreach	13	15
O32	<b>Total (O29 + O30 + O31)</b>	<b>396</b>	<b>188</b>

Other Children's Programs - *number of programs*

O33	Main Library	9	37
O34	All Branches	17	11
O35	Bookmobile/Outreach	0	0
O36	<b>Total (O33 + O34 + O35)</b>	<b>26</b>	<b>48</b>

Other Children's Programs - *number of attendees*

O37	Main Library	809	1,014
O38	All Branches	623	2,231
O39	Bookmobile/Outreach	0	0
O40	<b>Total (O37 + O38 + O39)</b>	<b>1,432</b>	<b>3,245</b>

Other Programs - *number of programs*

O41	Main Library	187	94
O42	All Branches	56	42

O43	Bookmobile/Outreach	72	53
O44	<b>Total (O41 + O42 + O43)</b>	<b>315</b>	<b>189</b>
Other Programs - <i>number of attendees</i>			
O45	Main Library	3,326	1,669
O46	All Branches	2,041	2,542
O47	Bookmobile/Outreach	4,160	1,272
O48	<b>Total (O45 + O46 + O47)</b>	<b>9,527</b>	<b>5,483</b>

**Total Number Of Programs:**

O49	<b>Main Library (O1 + O9 + O17 + O25 + O33 + O41)</b>	<b>447</b>	<b>283</b>
O50	<b>All Branches (O2 + O10 + O18 + O26 + O34 + O42)</b>	<b>267</b>	<b>183</b>
O51	<b>Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)</b>	<b>324</b>	<b>276</b>
O52	<b>Total (O4 + O12 + O20 + O28 + O36 + O44)</b>	<b>1,038</b>	<b>742</b>

**Total Program Attendance:**

O53	<b>Main Library (O5 + O13 + O21 + O29 + O37 + O45)</b>	<b>8,578</b>	<b>5,906</b>
O54	<b>All Branches (O6 + O14 + O22 + O30 + O38 + O46)</b>	<b>4,927</b>	<b>6,841</b>
O55	<b>Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)</b>	<b>11,072</b>	<b>4,695</b>
O56	<b>Total (O8 + O16 + O24 + O32 + O40 + O48)</b>	<b>24,577</b>	<b>17,442</b>

**Intellectual Freedom (P1 - P6)**

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

**Technology (Q1 - Q4)**

Q1	Number of Internet Terminals Used by General Public	40	40
Q2	Number of Computer Terminals Library Has	83	86
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	6	305
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	Yes

**Planning and Evaluation (S1 - S4)**

The economic status of our library at this time is

poor. In the past years we have applied for building and improvement grants from KDLA but have been granted none. I understand that KDLA is going through difficult economic times just as we are. Our library continues to be closed one half day on Monday as well as all day on Fridays. Our Branch is closed one half day on Tuesdays as well as all day Saturdays. Even though we have been forced to close on these days our statistics continue to show that libraries are needed now more than ever. Due to economic struggle we have had to greatly limit the routes that our Bookmobile runs. Thankfully most Bookmobile services have been able to continue due to the purchase of an Outreach Van which is considerably cheaper on gasoline. We have also had to pull our Outreach Librarian away from her visits to nursing homes, veteranâ€™s center, school in-service, etc due to a lack of staff in the library. We are currently in the process of relocating our library to the Parkway Plaza Mall in Madisonville. Our architect, Jim Ivy, RBS out of Owensboro says that it is imminent that we vacate our current building. The foundation of the building is cracking and slowly falling apart. This move is very difficult on library staff as there is certainly no money in the budget for moving. Jim believes that it would be in our best interest to look at the building of a new library, as he calls our current building "the money pit." We have five city board members, and five county board members, all of whom have different opinions on whether we should fix our current building, retrofit a vacant downtown building, or building a new library. As of right now, none of those options are in the budget. We continue to receive the same amount of funding from our city and county as we have in years past. We have asked for help from county and city government, but they have not yet seen the importance of our library. We still do not have a library tax. Even though things are difficult all over, I do believe that people are slowly coming to realize the importance of libraries to their city, county, region, and state!

S1 Describe the current status of your total library program.

S2 List service responses chosen during the planning process

a	Basic Literacy	No	No
b	Business and Career Information	No	No
c	Commons	Yes	Yes
d	Community Referral	No	No
e	Consumer Information	No	No
f	Cultural Awareness	No	No
g	Current Topics and Titles	Yes	Yes
h	Formal Learning Support	No	No
i	General Information	No	No

j	Government Information	No	No
k	Information Literacy	No	No
l	Lifelong Learning	Yes	Yes
m	Local History and Genealogy	No	No
n	Other Service Responses	<i>none</i>	
S3	Beginning Date	2005	2005
S4	Ending Date	2010	2010

### **Personnel Policies (T1 - T20)**

Click on the check box if your policy has been reviewed in the last five years

T1	Breaks	Yes
T2	Disabilities or ADA	Yes
T3	Evaluations	Yes
T4	Grievance Procedures	Yes
T5	Health/Other Insurance	Yes
T6	Hiring	Yes
T7	Holidays	Yes
T8	Inclement Weather	Yes
T9	Job Descriptions	Yes
T10	Lateness	Yes
T11	Family Medical Leave Act (FMLA)	Yes
T12	Overtime	Yes
T13	Retirement	Yes
T14	Salary Payment	Yes
T15	Sexual Harassment	Yes
T16	Sick Leave	Yes
T17	Termination	Yes
T18	Unpaid Leave	Yes
T19	Vacation Leave	Yes
T20	Workweek	Yes

### **Library Operation Policies (U1 - U16)**

Click on the check box if your policy has been reviewed in the last five years

U1	Building Operation	No
U2	Circulation	Yes
U3	Collection Management	Yes
U4	Computer Use	Yes
U5	Copyright	Yes
U6	Displays	Yes
U7	Genealogy	Yes
U8	Gifts and Appraisal	Yes
U9	Interlibrary Cooperation	Yes
U10	Internet Use	Yes
U11	Material Selection/Complaints	Yes
U12	Meeting Room	Yes
U13	Problem Patron	Yes
U14	Record Retention	Yes



U15	Library Board		Yes
U16	What level of Kentucky Library Standards have you received?	N/A	N/A

### Library Board Membership (V1 - V6)

#### Designated Day and Time for Monthly Board Meeting:

V1.1	Day	<i>Thursday</i>	Thursday
V1.2	Week	<i>Second Week</i>	Second Week
V1.3	Time	<i>4:00 PM - 4:30 PM</i>	4:00 PM - 4:30 PM

#### President or Chair

V2.1	Name:	<i>Linda Bandy</i>	Linda Bandy
V2.2	P.O. Box or Street:	<i>699 New Salem Road</i>	699 New Salem Road
V2.3	City:	<i>Nortonville</i>	Nortonville
V2.4	Zip:	<i>42442</i>	42442
V2.5	Phone:	<i>(270) 676-8442</i>	(270) 676-8442
V2.6	Term Expires (MM/DD/YYYY):	<i>06/30/2010</i>	06/30/2010
V2.7	Term	<i>Second Term</i>	Second Term
V2.8	Number of Board Meetings Attended	<i>12</i>	10
V2.9	Number of Professional Conferences and or Workshops Attended:	<i>0</i>	0

#### Vice President or Vice Chair

V3.1	Name:	<i>Frankie Spain</i>	Frances Spain
V3.2	P.O. Box or Street:	<i>720 University Circle</i>	720 University Circle
V3.3	City:	<i>Madisonville</i>	Madisonville
V3.4	Zip:	<i>42431</i>	42431
V3.5	Phone:	<i>(270) 821-4821</i>	(270) 821-4821
V3.6	Term Expires (MM/DD/YYYY):	<i>06/30/2009</i>	06/30/2009
V3.7	Term	<i>Second Term</i>	Second Term
V3.8	Number of Board Meetings Attended	<i>12</i>	12
V3.9	Number of Professional Conferences and or Workshops Attended:	<i>0</i>	0

#### Secretary

V4.1	Name:	<i>Kim Adcock</i>	Kim Adcock
V4.2	P.O. Box or Street:	<i>2541 Club Court</i>	2451 Club Court
V4.3	City:	<i>Madisonville</i>	Madisonville
V4.4	Zip:	<i>42431</i>	42431
V4.5	Phone:	<i>(270) 821-4675</i>	(270) 821-4675
V4.6	Term Expires (MM/DD/YYYY):	<i>06/30/2010</i>	06/30/2010
V4.7	Term	<i>First Term</i>	First Term
V4.8	Number of Board Meetings Attended	<i>12</i>	10
V4.9	Number of Professional Conferences and or Workshops Attended:	<i>0</i>	0

#### Treasurer

V5.1	Name:	<i>Linda Winstead</i>	Linda Winstead
V5.2	P.O. Box or Street:	<i>565 Princeton Road</i>	565 Princeton Road
V5.3	City:	<i>Madisonville</i>	Madisonville
V5.4	Zip:	<i>42431</i>	42431
V5.5	Phone:	<i>(270) 821-2655</i>	(270) 821-2655

V5.6	Term Expires (MM/DD/YYYY):	<i>06/30/2009</i>	06/30/2009
V5.7	Term	<i>First Term</i>	First Term
V5.8	Number of Board Meetings Attended	<i>11</i>	10
V5.9	Number of Professional Conferences and or Workshops Attended:	<i>0</i>	0

Member

V6.1	Name:	Leif Ratliff
V6.2	P.O. Box or Street:	133 Union Street
V6.3	City:	Madisonville
V6.4	Zip:	42431
V6.5	Phone:	(270) 821-1053
V6.6	Term Expires (MM/DD/YYYY):	06/30/2009
V6.7	Term	Second Term
V6.8	Number of Board Meetings Attended	10
V6.9	Number of Professional Conferences and or Workshops Attended:	0

V6.1	Name:	Princess Van Hooser
V6.2	P.O. Box or Street:	350 North Main
V6.3	City:	Madisonville
V6.4	Zip:	42431
V6.5	Phone:	(270) 821-8201
V6.6	Term Expires (MM/DD/YYYY):	03/30/2009
V6.7	Term	Second Term
V6.8	Number of Board Meetings Attended	11
V6.9	Number of Professional Conferences and or Workshops Attended:	0

V6.1	Name:	Marcella Davis
V6.2	P.O. Box or Street:	504 Barnsley Loop
V6.3	City:	Madisonville
V6.4	Zip:	42431
V6.5	Phone:	(270) 383-5181
V6.6	Term Expires (MM/DD/YYYY):	06/30/2009
V6.7	Term	
V6.8	Number of Board Meetings Attended	10
V6.9	Number of Professional Conferences and or Workshops Attended:	0

V6.1	Name:	Karen Hane
V6.2	P.O. Box or Street:	165 Threadneedle Drive
V6.3	City:	Madisonville
V6.4	Zip:	42431
V6.5	Phone:	(270) 825-3429
V6.6	Term Expires (MM/DD/YYYY):	06/30/2009
V6.7	Term	
V6.8	Number of Board Meetings Attended	10
V6.9	Number of Professional Conferences and or Workshops Attended:	0

V6.1	Name:	Jon Harned
V6.2	P.O. Box or Street:	P.O. Box 346
V6.3	City:	Dawson Springs

V6.4	Zip:	42408
V6.5	Phone:	(270) 797-8228
V6.6	Term Expires (MM/DD/YYYY):	06/30/2010
V6.7	Term	First Term
V6.8	Number of Board Meetings Attended	11
V6.9	Number of Professional Conferences and or Workshops Attended:	0
V6.1	Name:	Peggy Taylor
V6.2	P.O. Box or Street:	31 Huntington Ridge
V6.3	City:	Madisonville
V6.4	Zip:	42431
V6.5	Phone:	(270) 821-8201
V6.6	Term Expires (MM/DD/YYYY):	,
V6.7	Term	
V6.8	Number of Board Meetings Attended	10
V6.9	Number of Professional Conferences and or Workshops Attended:	0