

**Hopkins County-Madisonville Public Library Board of Trustees  
Minutes from January 24, 2018, regular meeting  
425 E. Center St. Madisonville**

**Members Present:** Allen Davis, Rhonda Simpson, Donna Travis, Patricia Wiles

**Members Absent:** Tara Edwards

**Also Present:** Angel Killough, Joel Meador, Robin Duff (Reporter, The Messenger)

Patricia Wiles called the meeting to order at 4:32 P.M.

Allen Davis motioned to approve the agenda with flexibility. Rhonda Simpson seconded, and the motion carried unanimously.

Allen Davis moved to approve the November 16, 2017, minutes as presented; Rhonda Simpson seconded, and the motion carried unanimously.

Treasurer Allen Davis recommended that the bills be filed for audit.

Angel Killough presented the Assistant Director's report: Presented monthly circulation report. Still gathering information on the public lab computer replacement project. No further report.

Joel Meador, Director's report: Notified board members on state budget situation and the potential future cut of state level library funding. Mural update: more fact finding on potential costs is ongoing. Jail workers believe they will be able to help with repairs to loading dock and the installation of the door frame.

No unfinished business.

New Business:

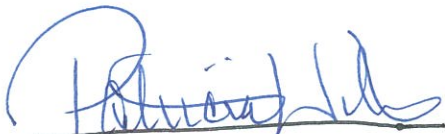
Patricia Wiles presented a Service Animal Policy for review and adoption. Donna Travis moved to adopt the Service Animal Policy as presented. Rhonda seconded; motion carried.

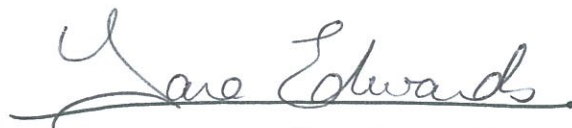
Patricia Wiles: Distributed drafts of four updated job descriptions (Adult Collection Development Coordinator/Administrative Assistant, Children and Young Adult Services/Outreach Coordinator, Reference & Information Technology Librarian, Adult Programming and Marketing Coordinator) for review with discussion and approval at a later date.

No new updates from Foundation.

No citizen participation.

Rhonda Simpson motioned to adjourn, Allen Davis seconded. Meeting adjourned at 4:53 P.M.

  
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President

  
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~~Secretary~~ Vice President  
N/A