

**Hopkins County-Madisonville Public Library Board of Trustees**  
**Minutes from March 16, 2017, regular meeting**  
**at Hopkins County-Madisonville Public Library in Madisonville**

**Members Present:** Allen Davis, Tara Edwards, Carolyn Ferrell, Gigi Smith, Patricia Wiles and Eric Nance Woehler.

**Members Absent:** None.

**Also Present:** Angel Killough, Joel Meador and Stephanie Smith and Gwen Villines from Nationwide Insurance.

Patricia Wiles called the meeting to order at 4:30 p.m. Tara Edwards moved that the agenda be approved with flexibility; Gigi Smith seconded, and the motion passed unanimously.

Allen Davis moved that the minutes from the Feb. 16, 2017, regular board meeting be approved. Tara Edwards seconded, and the motion passed unanimously.

Patricia Wiles presented the treasurer's report and filed for audit.

Angel Killough presented the assistant director and branch librarian's report, including suggestion that the May trustees meeting take place at the Dawson Springs branch.

Joel Meador presented the director's report, including that the budget requests for the city and county have been completed (with special help from Patricia Wiles) and that he is compiling a complete policy manual.

Carolyn Ferrell joined the meeting at 4:35.

Stephanie Smith with Nationwide presented a 401(a) Match Plan, to make employer-matching contributions incentivizing employee contributions to Kentucky Public Employees' Deferred Compensation Program (KDC) 457(b) and 401(k) plans.

Allen Davis and Gigi Smith presented the building committee report, including that Bob Warner with Rudd Insurance expects to provide insurance quotes in the next month and that the woman's club has been working with [www.a-muralist.com](http://www.a-muralist.com) on a potential outside mural.

Joel Meador presented a draft privacy policy. Eric Nance Woehler moved that policy be adopted; Allen Davis seconded, and the motion passed unanimously.

Joel Meador followed up on the motion from last month to approve a proposal from Scott Cleaning Services of Dixon to clean the Madisonville library twice a week for \$250 per week. Joel said Bob Warner with Rudd Insurance informed him that, as an independent contractor, Scott Cleaning Services, did not need to carry workers compensation.

Joel Meador presented the draft Dawson Springs meeting-room policies for review. Patricia Wiles moved that the policy be approved; Eric Nance Woehler seconded, and the motion passed unanimously.

Tara Edwards moved to adjourn the meeting; Patricia Wiles seconded, and the motion passed unanimously. Carolyn Ferrell adjourned the meeting at 5:25 p.m.