

Hopkins County-Madisonville Public Library Board of Trustees
Minutes from August 17, 2017, regular meeting
at Dawson Springs Branch Library

Members Present: Tara Edwards, Allen Davis, Rhonda Simpson, Patricia Wiles

Members Absent: Gigi Smith

Also Present: Angel Killough and Joel Meador

Patricia Wiles called the meeting to order at 4:32 p.m.

Allen Davis motioned to approve the agenda with flexibility. Tara Edwards seconded, and the motion carried unanimously.

Tara Edwards moved to approve the July 20 regular-meeting minutes with the correction to remove Carolyn Ferrell's name from Members Present; Allen Davis seconded, and the motion carried unanimously.

Treasurer Allen Davis recommended that the bills be filed for audit.

Patricia Wiles updated the board on the inter-local agreement. The final copy is awaiting approval from the Department of Local Government and that once approved it will be filed with the County Clerk, she said.

Joel Meador presented a status update on the library's new website. Launch of the new website is still pending.

Joel Meador presented the director's report, including upcoming programming at the Main Library such as the Women's Health Fair in September. Meador also requested permission to close the Main Library for two hours (12-2pm) during the August 21 Total Eclipse for staff participation. Allen Davis moved to close the Main Library during the eclipse at Meador's discretion. Rhonda Simpson seconded, and the motion carried unanimously.

Angel Killough presented the assistant director's report, including the upcoming completion of the Annual Report.

Allen Davis discussed the repairs to the entrance of the Madisonville library's loading dock. He said he is waiting on more information and coordinating equipment.

Joel Meador did not have an update on the security door installation. Patricia Wiles volunteered to contact Mike Duncan for more information.

Patricia Wiles updated the Board on the outdoor mural sponsored by the Woman's Club. She said that after contacting Gigi Smith that Tara Edwards would be taking over the project.

Patricia Wiles presented Gigi Smith's resignation letter. Wiles said that Smith will attend the September regular meeting.

Patricia Wiles administered the Oath of Office to Rhonda Simpson, newly appointed by the Dawson Springs City Council. Simpson also received a Trustee Handbook with all of HCMPL's policies, by-laws and other essential information.

Patricia Wiles opened discussion concerning the vacant Board Vice President office. Allen Davis moved to nominate Tara Edwards to fill the role. Tara Edwards accepted the nomination and appointment of Vice President. Rhonda Simpson seconded. Motion carried unanimously.

Joel Meador and Angel Killough requested a motion to amend the budget to increase the carryover line for Dawson Springs by \$1,100.00. The funds are to be expended in large-type book purchases and memorial plaque for a special collection in memory of Pollyanna Dillingham. Tara Edwards so moved, Rhonda seconded and the motion carried unanimously.

Patricia Wiles informed the Board that with the adoption of the updated interlocal agreement and the changes to Board membership and terms that each member would be reappointed. Wiles also asked the Board to consider candidates for nomination to fill Gigi Smith's vacant County seat. Once names were received, Wiles would submit to the County Judge Executive she said.

Joel Meador and Angel Killough left meeting while the Board discussed Meador's director evaluation at 5:25 p.m.

At 5:35 p.m., Meador and Killough rejoined the meeting.

Patricia Wiles reported that Joel Meador received a favorable evaluation and that the Board will begin the process of reviewing Meador's contract.

Tara Edwards moved that the meeting be adjourned; Allen Davis seconded, and the motion passed unanimously. Patricia Wiles adjourned the meeting at 5:42 p.m.