

Hopkins County-Madisonville Public Library Board of Trustees
Minutes from September 21, 2017, regular meeting
425 E. Center St. Madisonville

Members Present: Tara Edwards, Allen Davis, Donna Travis, Patricia Wiles

Members Absent: Rhonda Simpson

Also Present: Angel Killough

Patricia Wiles called the meeting to order at 4:33 p.m.

Tara Edwards motioned to approve the agenda with flexibility. Allen Davis seconded, and the motion carried unanimously.

Tara Edwards moved to approve the August 17 as presented; Allen Davis seconded, and the motion carried unanimously.

Treasurer Allen Davis recommended that the bills be filed for audit.

Angel Killough presented information concerning the retirement plan as part of the director's report. Tara Edwards moved the Board finalize the Retirement Plan paperwork presented by Nationwide. Allen Davis seconded. Motion carried.

Patricia Wiles updated the Board that the installation of a security door would be postponed until later date when county workers will be available.

Allen Davis gave an update on repairs to the entrance of the Madisonville library's loading dock. He said he is waiting on an available contractor.

Angel Killough mentioned the future need for the replacement and installation of new security cameras throughout the main library building. Allen Davis suggested possible signage for the parking lot concerning surveillance.

Tara Edwards had no update on the outdoor mural sponsored by the Woman's Club. She and Donna Travis will discuss and bring further information at a later date.

Patricia Wiles presented a new contract for continued employment for director Joel Meador who had reviewed and agreed to terms. Allen Davis moved to accept and approve the updated library director contract. Tara Edwards seconded. Motion carried.

Patricia Wiles administered the Oath of Office to Donna Travis, newly appointed by Hopkins County Judge Executive. Travis will also receive a Trustee Handbook with all of HCMPL's policies, by-laws and other essential information from director Joel Meador at a later date.

Patricia Wiles introduced for discussion updating the Board of Trustees by-laws to reflect changes established by the newly adopted Interlocal Agreement. Copy of the by-laws were sent to HCMPL attorney Randall Hardesty for revision recommendations to be presented by October Regular Board meeting.

Angel Killough requested a motion to amend the budget to purchase a new A/V disc filing system for the Main Library location. The request was tabled until the October Regular meeting for further information.

Allen Davis moved that the meeting be adjourned; Donna Travis seconded, and the motion passed unanimously. Patricia Wiles adjourned the meeting at 5:35 p.m.