

HCMPL Fall Craft Fair – 2019

Sponsored by the Hopkins Co.-Madisonville Public Library

Held at the Parkway Plaza Mall located at 401 Madison Square Drive, Madisonville

Friday, Nov. 1st & Saturday, Nov. 2nd, 2019 10:00am to 7:00pm

VENDOR CONTRACT

01. The cost is \$35.00 for the first table and \$10.00 for each additional table not to exceed \$100.00.
02. *Vendors must provide their tablecloth(s) and chairs.* Any extra merchandise and or containers must be kept away from customer walking area.
03. Free standing lattice structures can be used – Please notate on signed contract.
04. Full payment is to be sent with the application. Make checks payable to the Hopkins Co.-Madisonville Public Library (HCMPL).
05. No refunds will be given after October 24, 2019.
06. Hopkins Co.-Madisonville Public Library assumes no liability for any property or goods of the vendor. The vendor will hold harmless HCMPL for any personal liability.
07. HCMPL reserves the right to accept or reject any application for space. If an application is rejected by HCMPL the payment will be returned.
08. HCMPL reserves the right to have inappropriate, misrepresented, or flea market type items removed from the Fair. Items purchased for resale are not permitted.
09. Spaces will be assigned by the library. Every attempt to accommodate the vendor will be made.
10. Set up starts at 8:00AM. Vendors must be completely set up by 9:45AM.

Complete the application and Parkway Plaza Mall waiver agreement and return to the library with the following items:

- A check for **FULL PAYMENT** made out to the Hopkins Co-Madisonville Public Library
- A written **DESCRIPTION** of items to be sold.
- **SIGNED AGREEMENT & WAIVER**

Please have contract submitted by Oct. 28, 2019

PLEASE PRINT LEGIBLY

Trade Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-Mail: _____

Product Description (be specific):

I have read the Craft Fair contract and completely understand/agree to the terms and rules therein.

SIGNATURE: _____

DATE: _____

Do you want electricity? ____ YES ____ NO

There is limited availability of electricity – these spaces will be assigned “first come, first served” based upon receipt of signed contract and payment.

Other Details: _____

Make checks payable to HCMPL and return this form with your payment to:

Hopkins Co-Madisonville Public Library
ATTENTION: Sharon -Craft Fair 2019
425 E. Center St. Madisonville KY 42431