

Hopkins County-Madisonville Public Library Board of Trustees December 2019 Meeting Minutes for Regular Meeting, December 18, 2019

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on December 18, 2019, in the conference room of the library, located at 425 East Center Street, Madisonville, Kentucky 42431. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, and Member Jonathon Storms. Library staff present included Director Joel Meador and Angel Killough.

Approval of Agenda

Tara Edwards called the meeting to order at 4:33 p.m. Allen Davis moved to approve the agenda with flexibility. Jonathon Storms seconded. Motion carried.

Approval of Previous Minutes

Tara Edwards asked for any corrections to the minutes of the November 21, 2019, meeting. With no corrections being made, Liz Schweizer moved to approve the minutes as written. Allen Davis seconded. The minutes were approved as written.

Treasurer's Report

Tara Edwards asked if there were any questions about the Financial Statements as submitted. There being none, Allen Davis recommended the report (and bills) be filed for audit.

Communications

Angel Killough asked that her portion of the communication be tabled to unfinished business. Joel Meador submitted a report from Shanna Turner, Outreach and Youth Services Coordinator, Mance Chappell, Circulation and Technology Coordinator, and Ashley Buchanan, Adult Programming and Marketing Coordinator. Meador also reported that raccoons have the ceiling area in the vicinity of the break and work rooms near Sharon Gibbs' office. Nick's Pest Control was contacted and is currently working on a repellent/deterrent for the approximate cost of \$200. Once the raccoons have vacated, damage to the soffit where the raccoons entered the building will need repair.

Buildings & Grounds Report

Angel Killough presented updates on outstanding questions concerning the repairs needed at the Dawson Springs Branch. Killough had not received responses yet from Mark Phebus and David Garrigan for updates on prior quotes. No response yet from masonry specialist (Pendley) concerning tuck-pointing and other potential masonry work. They were coordinating a day for him to see the building. Through the actions of Jonathon Storms, Killough spoke with Charlie Beshears concerning minor building repairs that could be performed by Deputy Duvall and crew from the Hopkins County Jail. Deputy Duvall estimated some of the repairs would cost around \$500. Jonathon Storms also mentioned contacting former Dawson Springs Mayor Jenny Sewell about potential grant opportunities for building repairs. No action required by the Board at this time.

Old Business

Joel Meador requested the security and alarm system quotes be tabled at this time due to information still outstanding.

New Business

Tara Edwards reported that former MCC President Judy Rhodes has accepted the nomination to be a Board Member filling the seat once held by Donna Travis. Liz Schweizer volunteered to draft a letter of request for appointment to Jack Whitfield, Judge Executive. No action required.

Adjournment

Jonathon Storms moved to adjourn the meeting. Allen Davis seconded. Motion carried, and the meeting was adjourned at 4:53 p.m.

Director

Secretary