

**Hopkins County-Madisonville Public Library Board of Trustees November 2019 Meeting  
Minutes for Regular Meeting, November 21, 2019**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on November 21, 2019, in the conference room of the library, located at 425 East Center Street, Madisonville, Kentucky 42431. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer (via video conference call), and Treasurer Allen Davis. Library staff present included Director Joel Meador, Sharon Gibbs, and Angel Killough.

Approval of Agenda

Tara Edwards called the meeting to order at 4:45 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

Approval of Previous Minutes

Tara Edwards asked for any corrections to the minutes of the October 17, 2019, meeting. With no corrections being made, Liz Schweizer moved to approve the minutes as written. Allen Davis seconded. The minutes were approved as written.

Also for approval were minutes from a Special Called Meeting on October 22, 2019. Tara Edwards asked for any corrections with none being made. Tara Edwards moved to approve the minutes as written. Liz Schweizer seconded. The minutes for the Special Called Meeting were approved as written.

Treasurer's Report

Tara Edwards asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communications

Angel Killough asked that her portion of the communication be tabled to unfinished business. Joel Meador submitted a report from Shanna Turner, Outreach and Youth Services Coordinator. Meador discussed the success of the recent FanCon hosted at the Main Library as well as a very busy Halloween Trick-or-treat.

Unfinished Business

Angel Killough presented updates on outstanding questions concerning the repairs needed at the Dawson Springs Branch. Killough had contacted Mark Phebus and David Garrigan for updates on prior quotes. No response from the contractors as of yet. Killough also contacted a masonry specialist (Pendley) concerning tuck-pointing and other potential masonry work. They were coordinating a day for him to see the building. No action required by the Board at this time.

New Business

Joel requested tabling the security camera quotes for further information gathering. Meador presented for Board approval and signature an Ameriprise Bequest Resolution for a future bequest. Allen Davis moved to approve and sign the resolution. Tara Edwards seconded. Motion carried.

Tara Edwards reported that three individuals had been approached as potential Board Member to fill the seat once held by Donna Travis. No action required.

Adjournment

Allen Davis moved to adjourn the meeting. Liz Schweizer seconded. Motion carried, and the meeting was adjourned at 5:11 p.m.

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Director

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Secretary