Hopkins County-Madisonville Public Library 2019 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

| A 1 | County | Hopkins | |
|--|---------------------------|--|--|
| A2 | Estimated Population | 45,369 | |
| A3 | Library Name | Hopkins County-Madisonville Public Library | |
| Street A | Address | | |
| A4 | Street Address | 425 East Center Street | |
| A5 | City | Madisonville | |
| A6 | Zip Code | 42431 | |
| Mailing | g Address | | |
| A8 | Mailing Address | 425 East Center Street | |
| A9 | City | Madisonville | |
| A10 | Zip Code | 42431 | |
| A12 | Phone | (270) 825-2680 | |
| Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75) | | | |
| A14 | Real | 0 | |
| A15 | Personal | 0 | |
| A16 | Motor Vehicle/Water Craft | 0 | |

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment. regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

\$0

Local Government Revenue Library Tax

B1

| וע | Library Tax | ΨΟ |
|----------|--|-----------|
| B2 | Other | \$479,100 |
| В3 | Local Government Revenue Total (B1 + B2): | \$479,100 |
| State Go | overnment Revenue | |
| B4 | State Aid Grant | \$24,633 |
| B5 | Construction Debt-Assistance Grant | \$0 |
| B6 | Other State Government Revenue | \$0 |
| В7 | State Government Revenue Total (sum B4 through B6) | \$24,633 |

Federal Government Revenue

C32

Specify

| B12 | Federal Government Revenue | \$0 |
|---------|--|-----------|
| B13 | Federal Government Revenue Total | \$0 |
| Other C | Operating Income | |
| B14 | Other Operating Revenue | \$93,572 |
| B15 | Total Operating Revenue (B3 + B7 + B13 + B14): | \$597,305 |

Operating Expenditures (C1 - C42)

ey are reported as Item #C36.

cash over/short, board expense

| - | ting Expenditures (C1 - C42) | IN THE CECTION TO |
|----------|---|----------------------|
| | T REPORT CAPITAL EXPENDITURES | IN THIS SECTION. The |
| | on Expenditures | \$20.612 |
| C1 | Print Materials | \$29,612 |
| C2 | Electronic Materials Expenditures | \$5,730 \$12,240 |
| C3 | Audiovisual Materials | \$13,349 |
| C4 | Electronic Collections [databases] | \$10,583 |
| C5 | Other Library Materials | \$401 |
| C6 | Collection Expenditures Total (C1 through C5) | \$59,675 |
| Salary E | xpenditures | |
| C7 | Library Director | \$45,326 |
| C8 | Other Library Personnel | \$202,995 |
| C10 | Salary Expenditures Total (C7 + C8) | \$248,321 |
| Fringe E | Benefits | |
| C11 | Required Fringe Benefits | \$22,448 |
| C12 | Retirement (Employer's Share) | \$5,583 |
| C13 | Medical Insurance (Employer's Share) | \$18,874 |
| C14 | Other | |
| C15 | Fringe Benefits Total (C11 + C12 + C13 + C14): | \$46,905 |
| C16 | Total Staff Expenditures (C10 + C15) | \$295,226 |
| Other O | perations | |
| C17 | Building Repair | \$6,327 |
| C18 | Building Maintenance | \$44,015 |
| C20 | Office Supplies, Program Supplies, Postage | \$52,422 |
| C21 | Insurance | \$3,501 |
| C22 | Public Relations | \$5,749 |
| C23 | Utilities | \$41,331 |
| C24 | Professional Fees | \$5,000 |
| C25 | Audit Fee | \$0 |
| C26 | Fiscal Year that Audit Covers | |
| C27 | What year was the library's last long range plan adopted? | N/A |
| C28 | Repair and Replacement of Furnishings | \$700 |
| C29 | Other | \$0 |
| C30 | Specify | |
| C31 | Other | \$431 |
| | | |

```
C33
       Total Other Operating
       Expenditures (C17 + C18 + C20 + C21 +
                                                $159,476
       C22 + C23 + C24 + C25 + C28 + C29 +
       C31)
C34
       Bookmobile/Extended Services
                                                $2,264
                                                $5,636
C35
       Continuing Education
C36
       Operating Expenditures for Electronic
                                                $5,730
        Access
C37
       Total Operating Expenditures (C6 + C16 +
                                                $528,007
       C33 + C34 + C35 + C36):
```

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

| C38 | Capital Outlay Expenditures | \$38,485 |
|-----|-----------------------------|----------|
| C39 | Debt Service | \$40.628 |

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings. equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

| C40a | Local - Capital Revenue | \$0 |
|-------|--|---------------------|
| C40b | State - Capital Revenue | \$0 |
| C40c | Federal - Capital Revenue | \$0 |
| C40d | Other - Capital Revenue | \$0 |
| C40 | Total Capital Revenue (C40a through C40d) | \$0 |
| C41 | Income from loans, bond issues, or other income not reported elsewhere | \$0 |
| C42 - | Did you spend state aid funds on any of the | following? (check a |
| | Callection Expanditures | No |

all that apply)

Collection Expenditures No Bookmobile/Extended Services No Continuing Education No None of the Above Yes

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

- 1. separate quarters;
- 2. an organized collection of library materials;
- 3. paid staff; and
- 4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

are Open (Sum of all E17.3)

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

| week w | here there are no Hours listed. | |
|--------|---|-------------------------------|
| El | Branch Library Name | Dawson Springs Branch Library |
| E2 | Street Address | 103 West Ramsey Street |
| E3 | City | Dawson Springs |
| E4 | Zip Code | 42408 |
| E6 | Phone | (270) 797-8990 |
| E8 | Square Footage | 3,328 |
| E11 | Number of Meetings Held | 232 |
| E12 | Library Visits | 18,324 |
| E13 | Number of Registered Users | 2,954 |
| E14 | Number of Uses [Sessions] of Public Internet Computers Per Year | 2,696 |
| E15 | Reference Transactions | 1,222 |
| E16a | Sunday Opening Time | Closed |
| E16b | Sunday Closing Time | Closed |
| E16c | Hours | 0.00 |
| E16d | Monday Opening Time | Closed |
| E16e | Monday Closing Time | Closed |
| E16f | Hours | 0.00 |
| E16g | Tuesday Opening Time | 10:00AM |
| E16h | Tuesday Closing Time | 5:30PM |
| E16i | Hours | 7.50 |
| E16j | Wednesday Opening Time | 10:00AM |
| E16k | Wednesday Closing Time | 5:30PM |
| E161 | Hours | 7.50 |
| E16m | Thursday Opening Time | 10:00AM |
| E16n | Thursday Closing Time | 5:30PM |
| E160 | Hours | 7.50 |
| E16p | Friday Opening Time | 10:00AM |
| E16q | Friday Closing Time | 5:30PM |
| E16r | Hours | 7.50 |
| E16s | Saturday Opening Time | 12:00PM |
| E16t | Saturday Closing Time | 3:00PM |
| E16u | Hours | 3.00 |
| E17.3 | Number of Weeks Branch Library is Open | 52 |
| E17 | All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u) | 33.00 |
| E17.3a | Total Number of Weeks Branch Libraries are Open (Sum of all E17.3) | 52.00 |

| E18 | Number of Branches | 1 |
|-----|-----------------------|---|
| | Transcer of Branchies | |

E19 Total Annual Hours Open 1,716.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

| Fl | License Number | 443464 |
|----|------------------------------------|------------------------|
| F2 | Vehicle Year, Make, and Model | 2003, Kia, Sedona EX/L |
| F3 | Mileage on Odometer | 127,727 |
| F4 | Owner of Vehicle | locally |
| F5 | Number of Stops in an Average Week | 12 |

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

- 1. a truck or van that carries an organized collection of library materials;
- 2. paid staff; and
- 3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

| G1 | License Number | |
|------------|--|------|
| G3 | Vehicle Year, Make, and Model | |
| G4 | Owner of Vehicle | |
| G5 | Bookmobile Visits (number of persons entering the bookmobile) | |
| G6 | Number of Registered Users | |
| G7 | Number of Uses [Sessions] of Public Internet Computers Per Year | |
| G8 | Reference Transactions | |
| G 9 | Hours on the Road Per Week (but not serving patrons) | |
| G9a | Sunday - Daily Hours Open to the Public | |
| G9b | Monday - Daily Hours Open to the Public | |
| G9c | Tuesday - Daily Hours Open to the Public | |
| G9d | Wednesday - Daily Hours Open to the Public | |
| G9e | Thursday - Daily Hours Open to the Public | |
| G9f | Friday - Daily Hours Open to the Public | |
| G9g | Saturday - Daily Hours Open to the Public | |
| G9.3 | Number of Weeks Bookmobile is Open | |
| G9.3a | Total Number of Weeks Bookmobiles are Open (Sum of all G9.3) | 0.00 |

G10 Total Hours for Bookmobiles in an
Average Week (G9a + G9b + G9c + G9d + 0.00
G9e + G9f + G9g)
G11 Number of Bookmobiles 0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

| Usually all processing is centralized here and the principal collections are housed here. | | | |
|---|--|--|--|
| H1 | Library Name | Hopkins County-Madisonville Public Library | |
| H2 | Street Address | 425 East Center Street | |
| Н3 | City | Madisonville | |
| H4 | Zip Code | 42431 | |
| H6 | Phone | (270) 825-2680 | |
| H8 | Square Footage | 14,678 | |
| H11 | Number of Meetings Held | 181 | |
| H12 | Library Visits | 32,024 | |
| H13 | Number of Registered Users | 23,231 | |
| H14 | Number of Uses [Sessions] of Public Internet Computers Per Year | 10,971 | |
| H15 | Reference Transactions | 4,723 | |
| Hours C | Open to the Public | | |
| H16a | Sunday Opening Time | Closed | |
| H16b | Sunday Closing Time | Closed | |
| H16c | Hours | 0.00 | |
| H16d | Monday Opening Time | 10:00AM | |
| H16e | Monday Closing Time | 7:00PM | |
| H16f | Hours | 9.00 | |
| H16g | Tuesday Opening Time | 10:00AM | |
| H16h | Tuesday Closing Time | 7:00PM | |
| H16i | Hours | 9.00 | |
| H16j | Wednesday Opening Time | 10:00AM | |
| H16k | Wednesday Closing Time | 7:00PM | |
| H161 | Hours | 9.00 | |
| H16m | Thursday Opening Time | 10:00AM | |
| H16n | Thursday Closing Time | 7:00PM | |
| H160 | Hours | 9.00 | |
| H16p | Friday Opening Time | 10:00AM | |
| H16q | Friday Closing Time | 7:00PM | |
| H16r | Hours | 9.00 | |
| H16s | Saturday Opening Time | 10:00AM | |
| H16t | Saturday Closing Time | 5:00PM | |
| H16u | Hours | 7.00 | |
| H17 | Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u) | 52.00 | |
| H18 | Number of Weeks Main Library is Open | 52 | |
| H19 D | Ooes your library have a Friends group? | | |
| | Yes | Yes | |
| | No | No | |

Facility Info (I1 - I32)

| Square Footage | | | |
|---|--|----------|--|
| 11 | Main Library (from H8) | 14,678 | |
| I2 | Branch Libraries (sum of E8 branch data) | 3,328 | |
| I 3 | Total (I1 + I2) | 18,006 | |
| Number | of Meetings Held | | |
| I10 | Main Library (from H11) | 181 | |
| I 11 | Branch Libraries (sum of E11 branch data) | 232 | |
| I12 | Total (110 + 111) | 413 | |
| Library | Visits | | |
| I13 | Main Library (from H12) | 32,024 | |
| I14 | Branch Libraries (sum of E12 branch data) | 18,324 | |
| I15 | Bookmobiles (sum of G5 branch data) | 0 | |
| I16 | Total $(I13 + I14 + I15)$ | 50,348 | |
| Number | of Registered Users | | |
| I17 | Main Library (from H13) | 23,231 | |
| I18 | Branch Libraries (sum of E13 branch data) | 2,954 | |
| I19 | Bookmobiles (sum of G6 branch data) | 0 | |
| I20 | Total (I17 + I18 + I19) | 26,185 | |
| Number of Uses [Sessions] of Public Internet Computers Per Year | | | |
| I21 | Main Library (from H14) | 10,971 | |
| I22 | Branch Libraries (sum of E14 branch data) | 2,696 | |
| I23 | Bookmobiles (sum of G7 branch data) | 0 | |
| I24 | Total (I21 + I22 + I23) | 13,667 | |
| Referen | ce Transactions | | |
| I25 | Main Library (from H15) | 4,723 | |
| I26 | Branch Libraries (sum of E15 branch data) | 1,222 | |
| I27 | Bookmobiles (sum of G8 branch data) | 0 | |
| I28 | Total (I25 + I26 + I27) | 5,945 | |
| Public Service Hours per Year | | | |
| I29 | Main Library (H17 * H18) | 2,704.00 | |
| I30 | Branch Libraries (sum of E17 branch data * E17.3a) | 1,716.00 | |
| I31 | Bookmobiles (sum of G10 bookmobile data * G9.3a) | 0.00 | |
| I32 | Total (I29 + I30 + I31) | 4,420.00 | |

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether

those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

| J1 | Number of Librarians with an ALA Accredited Master's Degree in Library Science | 1.00 |
|-----------|---|-------|
| J2 | Number of Librarians with Non ALA Accredited Master's Degree in Library Science | .0 |
| J3 | Number of Librarians with a Master's Degree NOT in Library Science | .0 |
| J4 | Number of Librarians with a Bachelor's Degree in Library Science | 1.00 |
| J5 | Number of Librarians with a Bachelor's Degree NOT in Library Science | 1.00 |
| J6 | Number of Librarians with Less Than a Bachelor's Degree | 2.00 |
| J7 | Total Librarians (J1 + J2 + J3 + J4 + J5 + J6): | 5.00 |
| J8 | All Other Paid Staff | 7.00 |
| J9 | Total Paid Employees (J7 + J8): | 12.00 |

Library Collection (K1 - K17)

| D1- | C-11 | ection |
|-----|------|--------|
| | | |

| K1 | Adult Books (over age 18) | 32,848 |
|----------------------------------|-----------------------------------|---------|
| K2 | Young Adult Books (ages 12 to 18) | 2,195 |
| K3 | Children's Books (under age 12) | 21,317 |
| K4 | Total $(K1 + K2 + K3)$ | 56,360 |
| Digital or Audiovisual Materials | | |
| K 6 | Electronic Books (E-Books) | 152,650 |

Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote

access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7b (State government or state library)
Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

| K7a | Local/Other Cooperative Agreements | 6 |
|-----|---|--------|
| K7b | State (State Government or State Library) ** Include 62 KYVL databases ** | 62 |
| K7 | Total Electronic Collections [databases] (K7a+K7b) | 68 |
| K9 | Audio - Physical Units | 2,066 |
| K10 | Audio - Downloadable Units | 34,716 |
| K13 | Video - Physical Units | 5,161 |
| K14 | Video - Downloadable Units | 1,914 |
| K15 | Other Material in Collection | 53 |
| K16 | Current Print Serial Subscriptions | 35 |
| K17 | Book/Serial Volumes (K4 + K16) | 56,395 |
| | | |

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

| Ll | Main Library | 22,213 |
|------|--|--------|
| L2 | All Branches | 6,557 |
| L3 | Bookmobile/Outreach | 1,502 |
| L4 | Total (L1 + L2 + L3) | 30,272 |
| Book | Circulation, Young Adult (ages 12 to 18) | |
| L5 | Main Library | 1,729 |
| L6 | All Branches | 396 |
| L7 | Bookmobile/Outreach | 90 |
| L8 | Total (L5 + L6+ L7) | 2,215 |
| Book | Circulation, Children's (under age 12) | |
| L9 | Main Library | 14,080 |
| L10 | All Branches | 1,506 |
| L11 | Bookmobile/Outreach | 1,710 |
| L12 | Total (L9 + L10+ L11) | 17,296 |

Book Circulation Total

| L13 | Main Library (L1 + L5 + L9) | 38,022 |
|-----|-------------------------------------|--------|
| L14 | All Branches ($L2 + L6 + L10$) | 8,459 |
| L15 | Bookmobile/Outreach (L3 + L7 + L11) | 3,302 |
| L16 | Total $(L4 + L8 + L12)$ | 49.783 |

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

| Audiovi | sual Circulation Audio Dooks | |
|---------|---|--------|
| L21 | Main Library | 1,178 |
| L22 | All Branches | 388 |
| L23 | Bookmobile/Outreach | 144 |
| L24 | Total (L21 + L22 + L23) | 1,710 |
| Audiovi | sual Circulation Other Audio | |
| L25 | Main Library | 226 |
| L26 | All Branches | 6 |
| L27 | Bookmobile/Outreach | 0 |
| L28 | Total (L25 + L26 + L27) | 232 |
| Audiovi | sual Circulation Videos | |
| L29 | Main Library | 14,653 |
| L30 | All Branches | 12,614 |
| L31 | Bookmobile/Outreach | 144 |
| L32 | Total $(L29 + L30 + L31)$ | 27,411 |
| Audiovi | sual Circulation Other | |
| L33 | Main Library | 0 |
| L34 | All Branches | 0 |
| L35 | Bookmobile/Outreach | 0 |
| L36 | Total (L33 + L34 + L35) | 0 |
| Audiovi | sual Circulation Total | |
| L37 | Main Library (L21 + L25 + L29 + L33) | 16,057 |
| L38 | All Branches ($L22 + L26 + L30 + L34$) | 13,008 |
| L39 | Bookmobile/Outreach (L23 + L27 + L31 + L35) | 288 |
| L40 | Total (L24 + L28 + L32 + L36) | 29,353 |
| _ | | |

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

| L41 | Main Library | 119 |
|----------|---------------------------------------|--------|
| L42 | All Branches | 113 |
| L43 | Bookmobile/Outreach | 0 |
| L44 | Total $(L41 + L42 + L43)$ | 232 |
| Total Ci | irculation | |
| L45 | Main Library (L13 + L37 + L41) | 54,198 |
| L46 | All Branches (L14 + L38 + L42) | 21,580 |
| L47 | Bookmobile/Outreach (L15 + L39 + L43) | 3,590 |

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

| L48 | Use of Electronic Material | 30,124 |
|-----|--|---------|
| L49 | Total Circulation (L16 + L40 + L44 + L48) | 109,492 |
| L50 | Successful Retrieval of Electronic Information | 1,996 |

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

| L51 | Main Library | 18,964 |
|-----|---------------------------|--------|
| L52 | All Branches | 4,785 |
| L53 | Bookmobile/Outreach | 1,854 |
| L54 | Total $(L51 + L52 + L53)$ | 25,603 |

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1 Other Measures of Library Use

M2 Use Statistics

Interlibrary Cooperation (N1 - N6)

| Loaned | То | |
|--------|---------------------|-----|
| NI | Print | 0 |
| N2 | Nonprint | 0 |
| N3 | Total (N1 + N2): | 0 |
| Borrow | ed From | |
| N4 | Print | 112 |
| N5 | Nonprint | 0 |
| N6 | Total $(N4 + N5)$: | 112 |

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category. Do not include passive programming.

Infant/Toddler/Preschool - number of programs

| O2 | All Branches | 43 |
|---------|---|-------|
| О3 | Bookmobile/Outreach | 110 |
| O4 | Total (O1 + O2 + O3) | 258 |
| Infant/ | Toddler/Preschool - number of attendees | |
| O5 | Main Library | 2,175 |
| O6 | All Branches | 280 |
| Ο7 | Bookmobile/Outreach | 2,646 |
| O8 | Total $(O5 + O6 + O7)$ | 5,101 |
| Eleme | ntary School - number of programs | |
| O17 | Main Library | 15 |
| O18 | All Branches | 35 |
| O19 | Bookmobile/Outreach | 0 |
| O20 | Total (O17 + O 18 + O19) | 50 |
| Eleme | ntary School - number of attendees | |
| O21 | Main Library | 391 |
| O22 | All Branches | 458 |
| O23 | Bookmobile/Outreach | 0 |
| O24 | Total $(O21 + O22 + O23)$ | 849 |
| Young | Adult (age 12 and older) - number of progre | ams |
| O25 | Main Library | 18 |
| O26 | All Branches | 26 |
| O27 | Bookmobile/Outreach | 0 |
| O28 | Total $(O25 + O26 + O27)$ | 44 |
| Young | Adult (age 12 and older) - number of attender | lees |
| O29 | Main Library | 260 |
| O30 | All Branches | 360 |
| O31 | Bookmobile/Outreach | 0 |
| O32 | Total $(O29 + O30 + O31)$ | 620 |
| Adult | Programs - number of programs | |
| O33 | Main Library | 24 |
| O34 | All Branches | 1 |
| O35 | Bookmobile/Outreach | 0 |
| O36 | Total $(O33 + O34 + O35)$ | 25 |
| Adult | Programs - number of attendees | |
| O37 | Main Library | 509 |
| O38 | All Branches | 13 |
| O39 | Bookmobile/Outreach | 0 |
| O40 | Total $(O37 + O38 + O39)$ | 522 |
| | ms Directed at Multiple Age Levels - number | • • • |
| O41 | Main Library | 49 |
| O42 | All Branches | 4 |
| O43 | Bookmobile/Outreach | 4 |
| 044 | Total (O41 + O42 + O43) | 57 |
| | ms Directed at Multiple Age Levels - numbe | |
| 045 | Main Library | 3,485 |
| 046 | All Branches | 116 |
| 047 | Bookmobile/Outreach | 320 |
| O48 | Total (O45 + O46 + O47) | 3,921 |

Total Number Of Programs:

| O49 | Main Library (O1 + O17 + O25 + O33 + O41) | 211 | | |
|---------------------------|--|--------|--|--|
| O50 | All Branches (O2 + O18 + O26 + O34 + O42) | 109 | | |
| O51 | Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43) | 114 | | |
| O52 | Total $(O4 + O20 + O28 + O36 + O44)$ | 434 | | |
| Total Program Attendance: | | | | |
| O53 | Main Library (O5 + O21 + O29 + O37 + O45) | 6,820 | | |
| O54 | All Branches (O6 + O22 + O30 + O38 + O46) | 1,227 | | |
| O55 | Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47) | 2,966 | | |
| O56 | Total $(O8 + O24 + O32 + O40 + O48)$ | 11,013 | | |

Intellectual Freedom (P1 - P6)

- P1 Title of Challenged Work
- P2 Type of Work
- P3 Grounds for Challenge
- P4 Initiator of Challenge
- P5 Status of Material
- P6 Comments

Technology (Q1 - Q5)

| Q1 | Number of Internet Computers Used by General Public | 19 |
|----|--|--------|
| Q2 | Number of People Formally Trained by Staff to Use Electronic Resources | 23 |
| Q3 | Does the library provide wireless internet access (Wi-Fi) for patrons? | Yes |
| Q4 | Wireless Sessions - Annually | 34,312 |
| Q5 | Website Visits | 8,926 |

Planning and Evaluation (S1)

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.

The Main Library replaced the roof on the storage area of the building, engaged in updating and expanding our nonfiction collection, in particular, art and photography. The Dawson Springs Branch partnered with the Adult Centers for Educational Excellence as a host site for those seeking to complete a GED. As a library system we are continuing to strive for great customer service and programming for our community.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

| T 1 | Board Reimbursement of Expense Policy | Yes |
|------------|---------------------------------------|-----|
| T2 | Conflict of Interest Policy | Yes |
| T3 | Ethics Policy | Yes |

| T4 | Fiscal Responsibility Policy | Yes |
|------------|------------------------------|-----|
| T5 | Investment Policy | Yes |
| T6 | Open Records Policy | Yes |
| T7 | Procurement Code Policy | Yes |
| T8 | Sponsorship Policy | Yes |
| T 9 | Trustee Orientation Policy | Yes |
| T10 | Whistleblower Policy | Yes |

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.