

Hopkins County-Madisonville Public Library Board of Trustees October 2019 Meeting Minutes for Regular Meeting, September 19, 2019

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on September 19, 2019 in the conference room of the library, located at 425 East Center Street, Madisonville, Kentucky 42431. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, Jonathon Storms, Director Joel Meador, and Staff Member Sharon Gibbs.

Approval of Agenda

Tara Edwards called the meeting to order at 4:31 p.m. Jonathon Storms moved to approve the agenda with flexibility. Allen Davis seconded. Motion carried.

Approval of Previous Minutes

Tara asked for any corrections to the minutes of the June 18, 2019 meeting. With no corrections being made, Allen Davis moved to approve the minutes as written. Liz Schweizer seconded. The minutes were approved as written.

Treasurer's Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communications

Director's Report

An issue has arose with the possibility of a homeless individual who may be camping on the primases or storing belongings there at the least. In the same discussion it was brought to the attention of the board that an individual has reserved the library meeting room for the purpose of organizing a protest against the local police department. The Madisonville Police Department was notified about both incidences separately, however it could be the same individual involved in both incidents. Discussion on the topic included criteria in place for room reservation, freedom of speech and the right to peacefully assemble as well as the Library staff and board having no support of the meeting or motive. Tara inquired the library camera system. Joel stated that the current cameras installed are not functioning and Mance Chappell was researching camera systems and will present the research at a later meeting to replace the existing cameras.

Sharon reported that Women's Health Fair will be next Wednesday, September 25, 2019 at the Parkway Plaza Mall. Approximately 30 vendors/exhibitors will be in attendance with activities including chair yoga and women's self-defense. Baptist Health will also be hosting a blood drive at the event. The discussion included the new ownership of the Parkway Plaza Mall and its new policies possibly having an effect on future library events being held there. A discussion ensued on the possibility of other venues or working with the new company and the city to make accommodations.

Sharon added that the Fall Craft Fair will also be held at the Parkway Plaza Mall on November 1-2, 2019.

Joel and Sharon happily reported that the library storage room has been organized and cleaned. There are now plans are to get quotes from companies to renovate the space into a more finished room. Discussion took place on the potential purposes for the space.

Joel presented Jonathon with a certificate stating that he had fulfilled the requirements of the Kentucky Public Library Trustee Program from the Commonwealth of Kentucky.

Director Contract Renewal (Unfinished Business)

Tara brought up for discussion a salary adjustment for Joel, as well as an updated contract or moving forward without a contract. Both of which were topics of discussion that were tabled from the August 15, 2019 meeting due to the need of including the complete membership of the Board of Trustees as well as Joel. Tara recapped the previous talking points in regard to adjusting Joel's salary to reflect cost of living increases since his 2013 contract was issued. It was stated that there has been only one increase in Joel's salary during his directorship.

Allen moved to adjust Joel's salary from its current figure to \$50,000. Jonathon seconded. The motion carried.

Liz inquired about the contract, giving the previous meetings discussion as well as input from the KDLA Regional Librarian Susan Dunman at the meeting. The board discussed this at length.

Allen moved to renew Joel's contract effective for two years, the renewed contract will now be aligned with the fiscal year rather than the calendar year. It will be effective until July of 2021. Jonathon seconded. The motion carried.

New Business

Updates to the Interlocal Agreement between the library, the City of Madisonville and Hopkins County has been updated. These changes were discussed and documentation was on hand for the Board to look over.

Plans to provided details on programs, activities and statistics on the use of the library were discussed in an effort to make city and county officials aware of the Libraries worth to the community.

Sharon reported that an estimate of \$1935.00 was given by Fulks Electric Inc. to remove old parking lot lights and replace with LED installations. At this time the lights are not functioning properly.

Allen moved to employ Fulks Electric Inc. to replace the lighting in the parking lot. Tara seconded. The motion carried.

It was decided to make a budget amendment to reflect the update to Joel's salary. Those in attendance agreed that funds needed for the salary adjustment are to be taken from the General Fund.

Allen moved to approve the Budget Amendment with money from the General Fund to the salary line item. Liz seconded. The motion carried.

Adjournment

Liz Schweizer moved to adjourn the meeting. Tara seconded. Motion carried, and the meeting was adjourned at 5:30 p.m.

Director

Secretary