**Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, June 18, 2020**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on June 18, 2020. In response to governmental direction to practice social distancing, the meeting was conducted online via Zoom teleconference. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, Secretary Jonathon Storms, Judy Rhoads, Director Joel Meador, and Staff Members Angel Killough, and Mance Chappell.

Approval of Agenda

Tara Edwards called the meeting to order at 4:33 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

Approval of Previous Minutes

Tara asked for any corrections to the minutes of the May 28, 2020 meeting. With no corrections being made, Liz moved to approve the minutes as written. Judy seconded. The minutes were approved as written.

Treasurer’s Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communications

Angel reported that Felts Lock and Alarm Inc. has satisfactorily completed the work on the branch security system and updates to the doors at the entrance to the Katherine Barnett Meeting Rooms.

Joel Meador requested a called meeting to be held via zoom on Tuesday, June 30, 2020 at 4:30 PM to discuss and amend the budget.

New Business

Joel recommended the library renew the Anthem Health Insurance contract with no changes for 2020-2021 as there was only a slight rate increase.

Jonathon made a motion to accept the health insurance proposal. Allen seconded. The motion carried.

The topic of patrons wearing masks while in the library was discussed. It was decided that patrons would be required to wear masks while in the library. If a patron does not have a mask, one will be provided free of charge.

Joel discussed his proposal for the 2020-2021 Budget, illustrating departments where cuts may be made including personnel as well as materials and programing.

Liz asked the dollar amount of a possible personnel cut to the budget and what options could be looked at as possible alternatives. Joel reported that the personnel cut would free up $8000, and that there were other options that could be pursued.

The board discussed the budget at length. The discussion was then tabled until the call meeting on Tuesday, June 30, 2020.

The 2018-2019 Audit was provided for the board to review, discussion ensued.

The Stage 3 Reopening Plan was provided by Joel. Mance elaborated on the plan.

The schedule upon reopening will be as follows:

Hours of operation:

* Tuesday-Friday: 10:30 a.m. – 5:30 p.m.
* Saturday: 10:30 a.m. – 3:30 p.m.
* Sunday & Monday: Closed

The plan was discussed in detail and at length by staff and board members.

Liz made a motion to accept the Stage 3 Reopening as amended. Jonathon seconded. Motion carried.

Adjournment

Jonathon moved to adjourn the meeting. Allen seconded. Motion carried, and the meeting was adjourned at 5:47 p.m.

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President Secretary