

**Hopkins County-Madisonville Public Library Board of Trustees January 2020 Meeting  
Minutes for Regular Meeting, February 20, 2020**

January 16

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on January 16, 2020 in the conference room of the library, located at 425 East Center Street, Madisonville, Kentucky 42431. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, Jonathon Storms, Director Joel Meador, and Staff Members Sharon Gibbs and Mance Chappell.

Approval of Agenda

Tara Edwards called the meeting to order at 4:34 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

Approval of Previous Minutes

Tara asked for any corrections to the minutes of the December 18, 2019 meeting. With no corrections being made, Liz Schweizer moved to approve the minutes as written. Jonathon Storms seconded. The minutes were approved as written.

Treasurer's Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communications

Mance Chappell presented the board with information on camera systems and estimates from two companies for the HCMPL as well as the Dawson Springs Branch. The estimates came from Felts Lock & Alarm and Koorsen Fire & Security. The quote from Felts Lock & Alarm did not disclose any information on a warranty for the system while Koorsen Fire & Security did. Mance agreed to collect more information including that of warranties and door reinforcement at the Dawson Springs Branch from both companies.

Allen raised the question if the existing camera systems were insured. It was agreed upon that when action is taken with a new camera system, the insurance company will be contacted about coverage of the new system.

Angel Killough's report was submitted and reviewed by the board.

Joel Meador reported on the building and grounds, including discussion of the removal of a raccoon(s) from the ceiling of the library. The report also included information on exterior lights for the HCMPL and possible budget amendments that may need to be made by the board in the future. These amendments would be necessary due to bequests and donations to the library that exceed \$30,000. Joel also provided updated contact information on members of the board of trustees including the respective member's terms. The board discussed each of these issues at length.

Sharon Gibbs presented information on the annual silent auction and asked members of the board for their help in providing silent auction baskets. The silent auction will be held at the library from Monday April 6, 2020 to Friday May 1, 2020, ending at 7:00 PM. Baskets must be turned in by mid-March.

**Adjournment**

**Allen moved to adjourn the meeting. Liz seconded. Motion carried, and the meeting was adjourned at 5:31 p.m.**