**Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, September 17, 2020**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on September 17, 2020. In response to governmental direction to practice social distancing, the meeting was conducted online via Zoom teleconference. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, Judy Rhoads, and Director Joel Meador.

Approval of Agenda

Tara Edwards called the meeting to order at 4:33 p.m. Allen Davis moved to approve the agenda with flexibility. Judy Rhoads seconded. Motion carried.

Approval of Previous Minutes

Tara asked for any corrections to the minutes of the August 20, 2020 meeting. With no corrections being made, Judy moved to approve the minutes as written. Liz Schweizer seconded. Motion carried.

Treasurer’s Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Angel Killough submitted a request through Joel that the Dawson Springs branch be closed on Saturday, September 19, due to personal obligations for all three staff members that could not be rescheduled. The board approved the request.

Joel Meador reported that things are going well at the main branch; patron numbers are low, but that seems to be true for many libraries across Kentucky. He informed the board that the next Kentucky Library Legislative Day will be February 11, 2021. He also reported that the HCMPL now has a membership with a new database called Newsbank that grants patrons limited access to *The Messenger* online, both inside the library and remotely.

Liz mentioned that the Summer Reading Program had ended, that an announcement had been made on Facebook, and that the staff was handing out certificates and prizes to patrons who completed the program as they came to the library.

Buildings & Grounds Report

Joel reported that the gutters on the main branch need to be cleaned out. Allen will contact someone to complete the task.

Old Business

Joel is currently working on a policy for accepting donated art to be displayed in the library. This topic was tabled for discussion at the next meeting.

New Business

Joel reported that the library is the named recipient of two bequests, one managed by Northern Trust (Holman) and one managed by US Wealth Management (Mahr). After some discussion, Tara made a motion that Allen Davis and Liz (Elizabeth) Schweizer be authorized to sign on behalf of the library should signatures be required. Judy seconded. Motion carried.

The board discussed how the bequests will be best be managed; further information will be gathered about how the Mahr bequest, managed by the Public Library Development Foundation until now, is currently invested.

Joel presented an amendment to the FEBCO HRA, currently only able to be used toward medical and prescription expenses, to allow those funds to be applied to vision expenses, as requested by library staff. Allen made a motion to apply this amendment. Liz seconded. Motion carried.

Adjournment

Liz moved to adjourn the meeting. Tara seconded. Motion carried, and the meeting was adjourned at 5:17 p.m.

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 President Secretary