**Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, January 21, 2021**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on January 21, 2021. In response to governmental direction to practice social distancing, the meeting was conducted online via Zoom teleconference. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, and Treasurer Allen Davis, Director Joel Meador, Angel Killough, and Sharon Gibbs.

Approval of Agenda

Tara Edwards called the meeting to order at 4:37 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

Approval of Previous Minutes

Tara asked for any corrections to the minutes of the December 17, 2020 meeting. There were amendments. Tara made a motion to accept the minutes as amended. Allen seconded. Motion carried.

Treasurer’s Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Assistant Director’s Report

Angel reported on researching possible income from having a soda machine outside the Branch Library. She found that the profits would be minimal and concluded that it would not be worth bringing a machine to the property.

Director’s Report

Joel had submitted his director’s report electronically prior to the meeting. He asked if there were any questions on his report. There were none.

He also reported that the loan payment to Hopkins County is due this month. A letter has been sent to the county about possible forgiveness of the debt the library owes the county.

He also noted that the gutters had been cleaned, and he was waiting on the lights to be repaired in the back parking lot and those lighting the mural at the HCMPL.

Old Business

The consent of Beneficiary to the Trustee’s amendment to the Holeman Charitable Trust created under the John N. Holeman Revocable Trust Agreement & Name Affidavit of Beneficiary was discussed. Liz agreed to meet with Shanna in order to notarize the update.

Liz made a motion to accept the amendment. Allen second. Motion carried.

The Board of Trustees Policy Review Investments was brought to the table.

Tara gave input on the Board Review policy regarding investments. This discussion was tabled until the February meeting,

New Business

Trustee Resignation & Nominations

Judy Rhoads has recently moved to Owensboro and has submitted her resignation as a member of the Board of Trustees.

Tara asked the board to submit names for the vacant seat and the seats the will be vacant in the near future.

This was discussed that board members agreed to come to the next meeting with prospects to fill these vacancies. The discussion was tabled for the next meeting.

US Wealth Management Account Management Agreement

Two board members are needed to sign for this organization to manage the account.

Jonathon made a motion to accept the management agreement with US Wealth Management.

Tara seconded. Motion carried.

Request to purchase overhead door counter for Madisonville library.

Currently the door counter at the Madisonville Library is broken. Angel discussed the options for the replacement of the overhead door counter.

Liz made a motion to amend the budget to include $2000 for capital expenditures, computers and equipment. Adding that $2000 to the overall budget to purchase an overhead door counter for Madisonville library. Jonathon seconded. Motion carried.

The review of Board Policies were tabled for the February meeting.

Adjournment

Jonathon made a motion to adjourn and Allen seconded. Motion carried. Meeting adjourned at 5:26 pm.

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 President Secretary