**Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, May 20, 2021**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on May 20, 2021. The meeting was conducted online via Zoom teleconference. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, and Treasurer Allen Davis. Also present were Director Joel Meador, Angel Killough, and Sharon Gibbs. Secretary Jonathon Storms attempted to join the meeting repeatedly but was unable to log on.

Approval of Agenda

Tara Edwards called the meeting to order at 4:35 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

Approval of Previous Minutes

Not having access to a copy of meeting minutes from February 18, March 3, or March 18, approval of these minutes was tabled. Tara asked for any corrections to the minutes of the April 15, 2021 meeting. Liz made a motion to accept the minutes. Tara seconded. Motion carried.

Treasurer’s Report

Tara asked if there were any questions about the Financial Statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Joel submitted department reports for the board’s review. There were no questions about any topics other than those covered under old and new business. Tara thanked Joel for sharing these monthly written updates.

Building and Grounds

The back security light and mural lights at the main building have not been repaired. A new electrician has been contacted to make these repairs.

There was a short discussion about water damage appearing to be worsening on the outside of the main building, and a concern over interior water damage was brought to the attention of the board. There are several other small items that need to be addressed as well. Joel will make a list of all known issues and Allen will visit the branch for more information so that a contractor can be contacted to assess the jobs.

Old Business

Trustee nominations were discussed. Tara will be contacting a local leader this month to find out if she has any suggestions. All board members were asked to thoughtfully consider candidates to fill the current and upcoming vacant positions on the board.

The board reviewed and briefly discussed reports for the recent performance of the Mahr Bequest investments.

The board reviewed the Investment Policy as Tara had amended it. Liz made a motion to accept the policy as submitted. Allen seconded. Motion carried.

New Business

Joel presented an amended 2020-2021 budget. After review, Tara made a motion to accept the budget as amended. Allen seconded. Motion carried.

Joel supplied the board with an updated COVID-19 Response Policy. After review and brief discussion, Liz made a motion to accept the amended policy as submitted. Allen seconded. Motion carried.

Allen shared that the Hopkins County Historical Society was hosting a book signing for author Joe Gooch on Thursday, May 20, from 6-8pm.

Adjournment

Allen made a motion to adjourn, and Tara seconded. Motion carried. Meeting adjourned at 5:29 pm.

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President Secretary