

## **Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, June 17, 2021**

### Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on June 17, 2021. The meeting was conducted online via Zoom teleconference. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis, and Secretary Jonathon Storms. Also present were Director Joel Meador, Sharon Gibbs, and Shanna Turner.

### Approval of Agenda

Tara Edwards called the meeting to order at 4:30 p.m. Allen Davis moved to approve the agenda with flexibility. Liz Schweizer seconded. Motion carried.

### Approval of Previous Minutes

Not having access to a copy of meeting minutes from February 18, March 3, or March 18, approval of these minutes was tabled. Tara asked for any corrections to the minutes of the May 20, 2021 meeting. Tara moved to accept the minutes as presented. Jonathon seconded. Motion carried.

### Treasurer's Report

Tara asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit.

### Communication

Joel Meador submitted department reports for the board's review. There were no questions about any topics other than those covered under old and new business.

### Buildings and Grounds

Joel and Sharon Gibbs have created a list of small repairs that need to be done around the main branch. These include replacing the carpet outside the front door, caulking around the staff entry door, and repair or demolition of the loading dock. Contractors will be contacted for estimates for these jobs.

### Old Business

One vacancy for a City of Madisonville representative remains on the board.

Joel updated the board on the activity on the Mahr bequest; the Public Library Development Foundation's most recent withdrawal was last year.

### New Business

Joel presented his recommendation for the staff's health insurance policy for 2021-2022. After brief discussion, Liz moved to approve the policy as suggested. Allen seconded. Motion carried.

Joel updated the board on the worsening condition of the entrance doors at the main branch. Liz moved that Western Kentucky Paint and Glass be contracted to complete the job at their submitted price of \$4,399.21, on the condition that no less expensive, comparable alternative was found when contacting other companies in the area. Allen seconded. Motion carried.

Joel presented the proposed budget for 2021-2022, highlighting the funding granted by the City of Madisonville, City of Dawson Springs, and Hopkins County. To allow time for the board to review the proposed budget, the item was tabled for a special meeting to be held later in June.

Joel supplied the board with an updated COVID-19 Response Policy. After review and brief discussion, Allen moved to accept the amended policy as submitted. Jonathon seconded. Motion carried.

Adjournment

Allen moved to adjourn, and Jonathon seconded. Motion carried. Meeting adjourned at 5:30 pm.

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President

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Secretary