

## **Hopkins County-Madisonville Public Library Board of Trustees**

### **Minutes from July 15, 2021, Regular Meeting**

Hopkins County-Madisonville Public Library  
425 East Center St. Madisonville, KY 42431

Members present: President Tara Edwards, Vice President Liz Schweizer, Treasurer Allen Davis.  
Also present: Director Joel Meador, Assistant Director Angel Killough, Sharon Gibbs.

Tara Edwards called the meeting to order at 4:40 p.m.

#### Approval of Agenda

Allen Davis moved to approve the agenda with flexibility; Liz Schweizer seconded, and the motion carried unanimously.

#### Approval of Previous Minutes

Not having access to a copy of meeting minutes from February 18, March 3, March 18, June 17, or June 25, approval of these minutes was tabled.

#### Treasurer's Report

Joel noted that one income item had been miscoded, but would be corrected prior to filing the report. With no other questions or corrections, Allen Davis recommended the report and bills be filed for audit.

#### Communication

Angel is currently preparing the annual statistics report. She is also working on an application for an FCC emergency connectivity grant, which would provide funding for laptops and internet hotspots for families with unreliable internet connections.

Joel submitted department reports for the board's review. There were no questions about any topics other than those covered under old and new business.

#### Building and Grounds

Recent rain flooded the Dawson Springs branch. Currently, carpets are being dried and treated with an antimicrobial agent. Our insurance adjuster has visited the branch and made recommendations on how to proceed, including replacing the carpet and checking the drywall for water damage and addressing that immediately if found. Angel will contact the county building inspector and an engineering firm to assess whether the water has compromised the structural integrity of the building and if any action can be taken to prevent future flooding in the same area.

At the main branch, the mural lights have been repaired and the city has fixed the pole light. New front doors have been ordered, and the carpets will be cleaned in the coming weeks. The staff has compiled a list of fixes that need to be addressed, both inside and outside the building, and several maintenance people will be contacted to consider the job.

#### Old Business

Trustee nominations were discussed. Tara has two leads she will be following in the coming weeks.

#### New Business

Joel presented a revised Gift and Appraisal Policy. After review and brief discussion, Liz made a motion to accept the revised policy with one change: to exclude magazines from the list of unacceptable items. Allen seconded. Motion carried.

Joel distributed a copy of HCMPL's updated service agreement from Alford Nance Jones & Oakley CPA. Tara made a motion to accept the agreement as presented. Allen seconded. Motion carried.

Adjournment

Allen made a motion to adjourn, and Tara seconded. Motion carried. Meeting adjourned at 5:40 pm.

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President

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Secretary