

Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, August 19, 2021

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on August 19, 2021. The meeting was conducted at the main branch at 425 E Center Street, Madisonville. A quorum was established with the presence of President Tara Edwards, Vice President Liz Schweizer, Secretary Jonathon Storms, and Treasurer Allen Davis. Also present were Director Joel Meador, Assistant Director Angel Killough, and Sharon Gibbs.

Approval of Agenda

Tara Edwards called the meeting to order at 4:32 p.m. Liz Schweizer moved to approve the agenda with flexibility. Jonathon Storms seconded. Motion carried.

Approval of Previous Minutes

Not having access to a copy of minutes from February 18, March 3, March 18, June 17, or June 25 meetings, approval of these minutes was tabled. Tara asked for any corrections to the minutes of the July 15, 2021 meeting. There being none, Tara moved to accept the minutes as presented. Liz seconded. Motion carried.

Treasurer's Report

Tara asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Angel Killough reported she is working on the annual report. She also informed the board that she is applying for Emergency Connectivity Funding, a value of more than \$11,000, which would provide 16 laptops and 16 internet hotspots for patrons to check out from the library: 10 for Madisonville and 6 for Dawson Springs.

Joel submitted department reports for the board's review. He reported that the library is receiving \$30,430.74 from an ARPA (American Rescue Plan Act) Grant. \$3,909.00 is earmarked to pay our KYVL annual subscription, and he is planning to research RFID systems for potential use of the remaining balance.

Joel also shared that the staff had met to discuss goals for the coming year and two areas they want to improve are the collections for school children and access for school children. The staff came up with multiple ways to address these needs and will be putting them into action immediately.

Building and Grounds

The Dawson Springs branch remains closed to the public as we await a site visit, input, and an estimate for repairs from SERVPRO.

Joel has received a quote for the miscellaneous maintenance work at the Madisonville building from Downey Construction which exceeded the state bid limit of \$30,000. Some items on the current outstanding maintenance list include painting the exterior of the building, demolishing and replacing the

awning over the main entrance, and demolishing the storage dock on the back of the building. Joel will gather more information for the board's consideration.

Old Business

One vacancy for a City of Madisonville representative remains on the board, and one vacancy will open when Tara's term expires this fall.

New Business

The staff is establishing "Fine-free Fridays" to allow patrons with overdue materials to return them at no cost on Fridays. This is one way to open up accessibility for children and for all patrons for whom those fines may be a burden.

Adjournment

Allen made a motion to adjourn, and Jonathon seconded. Motion carried. Meeting adjourned at 6:11 pm.

President

Treasurer