**Hopkins County-Madisonville Public Library Board of Trustees**

**Minutes from September 16, 2021, Regular Meeting**

Hopkins County-Madisonville Public Library

425 East Center St. Madisonville, KY 42431

Members present: Vice President Liz Schweizer, Treasurer Allen Davis

Also present: Director Joel Meador, Assistant Director Angel Killough, Sharon Gibbs, Regional Librarian Steve Parrott.

Liz Schweizer called the meeting to order at 4:34 p.m.

Approval of Agenda

In the absence of a quorum, the board determined that although no decisions would be made, all items on the agenda would be discussed.

Approval of Previous Minutes

In the absence of a quorum, no minutes from previous meetings were approved.

Treasurer’s Report

Allen Davis recommended the report and bills be filed for audit.

Communication

Steve Parrott introduced himself and his role in KDLA to the board.

Angel Killough submitted a copy of the completed annual statistics report to the board.

Joel Meador submitted department reports for the board’s review. There were no questions about any topics other than those covered under old and new business.

Building and Grounds

No report other than those covered under old and new business.

Old Business

Trustee nominations were discussed. The formation of an advisory board was discussed. Liz has three leads she will be following in the coming weeks.

The main library branch in Madisonville has a growing list of building repairs and maintenance issues to address. Joel is awaiting a return call from a second contractor; the cost of the full list of concerns may require bidding the project out.

Angel submitted a copy of SERVPRO’s estimate for repairing interior damage to the Dawson Springs branch library building that resulted from recent heavy rains. KACO has received and approved the estimated cost of the repairs. The board discussed the plans for repairs, including replacing the previous carpet with a water-resistant floor covering. Engineer Charles Skaggs is scheduled to visit the branch on Friday, September 17, to assess the safety of the building and recommend next steps to prevent future flooding. The Dawson Springs branch remains closed to the public, although pick-up service is still available as are copying, scanning, and faxing services.

New Business

In the absence of a quorum, the election of trustee officers was tabled.

Adjournment

Meeting adjourned at 5:43 pm.

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 Vice President Treasurer