**Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for**

**Regular Meeting, January 20, 2022**

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on January 20, 2022. The meeting was held via Zoom teleconferencing system. A quorum was established with the presence of President Liz Schweizer, Treasurer Allen Davis, and member Robyn Elliott. Also present were Director Joel Meador, Assistant Director Angel Killough, Sharon Gibbs, and Don Rogers of Handyman Home Services.

Approval of Agenda

Liz Schweizer called the meeting to order at 4:33 p.m. Allen Davis moved to approve the agenda with flexibility. Robyn Elliott seconded. Motion carried.

Approval of Previous Minutes

Not having access to a copy of meeting minutes from February 18, March 3, March 18, June 17, June 25, August 19, or October 21, approval of these minutes was tabled. Liz asked for any corrections to the minutes of the November 18, 2021 meeting. There being none, Robyn moved to accept the minutes as presented. Liz seconded. Motion carried. Liz asked for any corrections to the minutes of the December 16, 2021 meeting. Joel corrected one error, and Robyn moved to accept the minutes as presented with that correction being made. Liz seconded. Motion carried.

Treasurer’s Report

Liz asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Joel Meador updated the board on the library’s continued response to December’s tornado. Donation items that had been delivered to the Madisonville branch and kept in the storage room are being relocated to another donation facility for disbursement as soon as possible. The library continues to offer scanning, printing, and other such services free of charge. The books collected during Barnes & Noble’s book drive to benefit the children of Hopkins County have been delivered, and many of them were taken to families housed at Pennyrile State Park. Some craft kits assembled at the Madisonville branch have been delivered to Pennyrile State Park and to Dawson Springs. There are additional donated children’s books and assembled craft kits still on hand, and the staff is seeking the best way to distribute them. Bibles collected in Madisonville have been delivered to Redemption City in Dawson Springs. The library staff has offered to provide programming for people housed at Pennyrile State Park, and will follow up with staff there to determine if that is a service they would find beneficial. Joel has added mental health resources to HCMPL’s online collections.

Joel reported that the library’s insurance company, KACO, had extended the availability of counseling services to all HCMPL employees and their dependents, regardless of full- or part-time status.

Buildings and Grounds

Joel reported that new concrete steps had been poured at the back of the Madisonville branch, and the hand railing should be installed within the next two weeks. The back dock has not been demolished. He is continuing to request quotes for masonry repairs and painting for the exterior of the Madisonville building.

Old Business

Don Rogers presented an estimate for repairs to the interior of the Dawson Springs Branch Library building and answered questions from the board and library staff. After speaking with Don and reviewing his outline of the project, the board discussed how to prioritize the project with an emphasis on reopening the branch and all library services as soon as possible. Allen moved to accept the bid as presented. Liz seconded. Motion carried.

Angel Killough reported that the roof of the Dawson Springs Branch had sustained minor damage, but it had been repaired. She also reported that a plumber had come to the Dawson Springs Branch and scoped the exterior drains, finding no blockages in areas that his cameras could reach. Angel had contacted two companies about tuckpointing and is still collecting information about exterior repairs for the Dawson Springs Branch.

The board briefly discussed the vacancy on the board for one Hopkins County representative.

Adjournment

Allen moved to adjourn, and Robyn seconded. Motion carried. Meeting adjourned at 5:46 pm.

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 President Treasurer