

Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, October 20, 2022

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on October 20, 2022. The meeting was held at the main branch at 425 E Center St. A quorum was established with the presence of President Liz Schweizer, Secretary Robyn Elliott, and member Fred Kidd. Also present were Director Joel Meador, Assistant Director Angel Killough (via phone), Sharon Gibbs, Shanna Turner, and Becca Girten and Eric Williams from Kemper CPA Group, LLP.

Liz Schweizer called the meeting to order at 4:33 p.m.

Approval of Previous Minutes

Approval of minutes from the September 15, 2022 regular meeting was tabled.

Treasurer's Report

Liz asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

Becca Girten from Kemper CPA Group, LLP reviewed the 2020-2021 Audit Report with the board. She answered questions from the board and presented a proposal for future engagement, should the board choose to work with the same auditor again.

Joel shared that the library's attorney is currently reviewing the HCMPL employee handbook. The board and staff celebrated the fact that the mortgage for the main branch building at 425 E Center St has been paid off.

Buildings and Grounds

Angel shared that the Katherine Barnett Room at the Dawson Springs branch is now complete and ready for rentals. She has ordered banquet chairs to replace all that had previously been used, many of which were damaged. The Barnett Room will be utilized as a polling place for the November 8 elections, and community members are already reserving the room for future events.

Old Business

Angel shared with the board that HCMPL's insurance company had approved the replacement cost of the Dawson Springs roof. The board considered two replacement options presented by West Ky Commercial Roofing. Fred moved to accept the bid for \$64,328.32 which included a 60 mil ply base and a 20 year warranty. Robyn seconded. Motion carried.

The adoption of a revised reserve fund policy was tabled. A draft of the current interlocal agreement was shared with the board for their consideration. Joel will be further researching the pros and cons of making the library permanently fine free and will share his findings with the board.

New Business

Joel presented revised versions of the following policies for the board’s consideration: collection development and management policy and material reconsideration form, public comment policy, and social networking and online accounts policy.

Joel recommended to the board that in the future, the library’s holiday closures, like inclement weather closures, align with Hopkins County Government closings.

Joel shared with the board the potential donation to HCMPL of multiple paintings by local artist Carl Burgess.

Adjournment

Meeting adjourned at 5:35 p.m.

President

Secretary