

Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, February 16, 2023

Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on February 16, 2023. A quorum was established with the presence of President Liz Schweizer, Treasurer Allen Davis, and Secretary Robyn Elliott. Also present were Director Joel Meador, Assistant Director Angel Killough, and Shanna Turner.

Approval of Agenda

Liz called the meeting to order at 4:36p.m. Fred moved to approve the agenda with flexibility. Allen seconded. Motion carried.

Approval of Previous Minutes

Liz asked for any corrections to the minutes of January 19, 2023. Robyn moved to accept the minutes as presented. Fred seconded. Motion carried.

Treasurer's Report

Liz asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit.

Communication

The board discussed the late fines/fine-free possibility again and decided to table it until March meeting.

New Business

Angel updated the board on Dawson Springs progress. Carpet has been shampooed but she believes it needs to be completed again. Dennis from WKY Roofing came and will replace several ceiling tiles. The side has not been sealed yet because they are working on roof and waiting on a few more materials.

Angel mentioned that the manager PC needs to be replaced. She has already spoken with Knights Technology for a quote on PC and it should be ordered tomorrow. She has successfully filled one position and is still looking to fill the other.

Angel also followed up with Peggy F. regarding the historical building grant. This has been delayed due to the new mayor but they are still working on parameters and application.

The board discussed the issues with parking and Angel plans to reach out to administration to find a way to resolve. She also plans to get a quote on resealing and striping the parking lot.

Joel presented several items to the board and commented on how well hosting the directors went.

He finished the grant through FINRA to update financial materials. The library has already received the reimbursement for that. He is still waiting on the grant for ARPA.

Joel has been researching companies to help clean up the library database. He is pushing ahead due to other obligations including presenting the budget. Demo scheduled to review new software has also been pushed ahead. Joel mentioned they have purchased a larger safe for the library because the previous safe was on the smaller side and could have been removed from the premises.

The KPLA Spring Conference is 3/29 and Joel plans to attend to gain hours towards certifications.

Joel also mentioned the need for more tables and chairs for the library but this will be addressed in the budget.

Adjournment

Allen moved to adjourn, and Fred seconded.. Motion carried. Meeting adjourned at 5:39pm.