

## **Hopkins County-Madisonville Public Library Board of Trustees Meeting Minutes for Regular Meeting, May 18, 2023**

### Roll Call

The Hopkins County-Madisonville Public Library Board of Trustees held its regular meeting on May 18, 2023. A quorum was established with the presence of President Liz Schweizer, Treasurer Allen Davis, and Secretary Robyn Elliott. Director Joel Meador and Assistant Director Angel Killough, and Shanna Turner were also present.

### Approval of Agenda

Liz called the meeting to order at 4:32p.m. Allen moved to approve the agenda with flexibility. Robyn seconded. Motion carried.

### Approval of Previous Minutes

Liz asked for any corrections to the minutes of April 20, April 25, and May 2, 2023. There were a few minor corrections that were made in the meeting and resent to Joel. Robyn moved to accept the minutes as presented and edited. Allen seconded. Motion carried.

### Treasurer's Report

Liz asked if there were any questions about the financial statements as submitted. There being none, the report (and bills) were filed for audit. Allen moved to file the bills for audit and Robyn seconded. Motion carried.

### New Business

Angel shared with the board that her e-rate application was approved and would be reimbursed. She reached out to Peggy Ferguson (point person for historical building grant) and confirmed that city council had approved to move forward with a Paducah company to help with writing the application. The application should be open in the fall. Angel was happy to report that the traffic has continued to increase steadily since the last September reopen date.

Angel updated the board on DS Branch building progress. The main library roof has been completed but the storage roof is not complete. Angel reviewed the contract to make sure we had not missed something and reached back out to the company to get it completed. Wall was also sprayed but only halfway down the building. The height was as requested at around 4 feet up. Angel plans to reach back out to get that completed successfully.

She also reported that the parking issue has been much better since she spoke with the nursing home administrator. The parking lot also needs to be resurfaced and striped and Angel plans to reach out and get a few quotes for that. The awning also needs some attention as well as part of the building sign has fallen down. She plans to get with A&B as well as Don Rogers to get these items fixed.

Joel amended his statement from last month's meeting about our balance with First United Bank being below the minimum. The account is above the threshold, and we are not being charged a maintenance fee.

Joel reported that he had received another bequest and the amount should be ~ \$50k. On the same note, he mentioned that he does not have online access to the accounts with Ameriprise and had gone ahead and requested documents to allow. Robyn made a motion to approve access and Allen seconded. Motion carried.

He also reported that he had submitted the budget request with the included increase to both city and county and awaits the approval.

Joel reported that health insurance rates had gone up again.

Joel mentioned the Madisonville location awning is leaking and will need some repairs or to be reworked. Allen mentioned contacting Rob Saint with the city and Tricia Noel with tourism after the budget has been approved regarding exterior plans for the building. Allen suggested we discuss further in the next board meeting.

The board agreed to table the late fine/fine free discussion until after the budget is approved.

Board members are to review the bylaws so that it may be a topic of discussion at the next board meeting. Joel has also reached out to the regional library director for examples of other library bylaws to compare.

#### Adjournment

Allen moved to adjourn, and Liz seconded. Motion carried. Meeting adjourned at 5:19 pm.